



## City of Rock Falls Committee Meeting Minutes

**Date: January 28, 2016 Time Meeting Started: 5:30 p.m.**

**Time Meeting Ended: 6:30 p.m.**

Members		Also Attended	
Alderman Watts – Chairman	P	Alderman Kleckler	P
Alderman Reitzel	A	Alderman Schuneman	P
Alderman Snow	P	Clerk Arduini	A
		Admin Blackert	P
		Mayor Wescott	P
		Dick Simon	P
		Ed Cox	P
		Ted Padilla	P
		Chief Nelson	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order	<ul style="list-style-type: none"> <li>Chairman Watts called meeting to order at 5:30</li> </ul>	
2. Audience Request	<ul style="list-style-type: none"> <li>None</li> </ul>	
3. Approve Minutes	<ul style="list-style-type: none"> <li>Minutes from December 30, 2015 meeting reviewed</li> </ul>	Approved minutes
4. Old Business	<ul style="list-style-type: none"> <li>A. Pawn Shop business license fee: Committee discussed and compared license fees from other surrounding cities. Committee approved directing Attorney Reese to draft an ordinance raising the fee to \$200 and would like stronger language in the ordinance allowing the Police greater enforcement of the statutes governing Pawn Shops</li> <li>B. BASSETT Training Requirements: Committee reviewed and discussed letter from Attorney regarding future requirements of the City.</li> </ul>	<p>Approved increase in license fee – and draft of amended ordinance by Atty.</p> <p>No Action</p>
5. New Business	<ul style="list-style-type: none"> <li>A. 2” Fire line rate: Committee reviewed existing rates and agreed to recommend that the ordinance be amended to add a 2” fire line rate of \$8.05.</li> <li>B. Posting of Water Department Position: Committee discussed the open position available in water department and approved posting of open position.</li> <li>C. Job Description for Department Head of Utility Office: Committee reviewed the job description which was recommended to them by the Electric Committee. Discussion of the requirement for both a strong management and accounting background for the position. Discussion of salary of \$55K to \$50K annually.</li> <li>D. Set date of next meeting to Wednesday, February 24<sup>th</sup></li> </ul>	<p>Approved Atty to draft amendment to rate ordinance.</p> <p>Approved Posting of Open Water Dept. Position</p> <p>Approved Job Description &amp; Salary range of \$55K-\$60K per year.</p>
6. Worker’s Comp Reports	<ul style="list-style-type: none"> <li>E. Reviewed Worker’s Comp Reports and status</li> </ul>	No Action

Dept Safety Meeting Minutes	F. Reviewed minutes of safety minutes. Chairman Watts inquired as to why the sewer department minutes had not been included in the last several months of packets	No action
Committee Member Items	G. No items	No action
9. Adjournment	H. Committee adjourned meeting at 6:30 p.m. until meeting on February 24, 2016	Adjourned mtg.

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Committee Chairman