



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 7-28-2016

Time Meeting Started: 5:30pm

Time Meeting Ended: 6:18pm

Members		Also Attended	
Alderman Reitzel – Chairman	p	Mayor Wescott	p
Alderman Snow	p	Administrator Blackert	p
Alderman Ebenezer	p	Clerk Arduini	p
		Alderman Schuneman	
		Alderman Kuhlemier	
		Police Chief Nelson	
		Alderman Kleckler	P
		Diane Hatfield	P
Also Attended			

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman	Meeting was called to order at 5:30pm	Meeting begins at 5:30pm
2.Audience Requests	None	
3.Approve Minutes: Ordinance /License /Personnel /Safety Meeting June 23rd, 2016	Minutes were reviewed by the committee	Minutes approved
4.Old Business: a.Review of Elected Official salary	The committee discussed at length the idea of reducing the pay for the City Clerk to \$300 / month to be in line with the Treasurer, and Aldermen. The committee would like to create the position of “Collector” or a second deputy clerk with job descriptions spelled out for each. The compensation for the collector position would be higher, and the same person may fill both positions simultaneously. The committee recommends this so that if an unqualified, or inadequate City Clerk were to be elected, the work would be done. The City would not have to pay a substantial salary to someone who is not doing the job, or not showing up to work. The committee also discussed the possibility of a referendum to change the form of government to make the City Clerk an appointed position rather than elected.	Recommend to the City attorney for consideration.
5.New Business: a.Utility Office hiring of employee	Diane Hatfield presented the committee with an application for Cora Riley. Mrs. Riley has been working for the City currently through Sedona as temporary. Sup. Hatfield has been very pleased with her work, and she has been learning quickly. Alderman Kleckler asked if the position will be posted, and Adm. Blackert explained it will, but the only people who are eligible to bid on the job are Sherry Wind, and Lori Simon.	The committee recommends to the Council for hiring.
b.Change Section 6-79 Contractor Insurance requirements \$1M public liability coverage.	The committee accepted the recommendation of the building department.	The committee would like an ordinance drafted for the change.
6.Workers Compensation/Liability Reports	The committee reviewed the reports from the City Clerk and PMA Insurance	Reports accepted.
7.Department Safety Meeting Minutes Review	The minutes were reviewed by the committee	Minutes accepted
8.Committee Member items	Alderman Kleckler inquired about the 6 th Avenue parking that was removed from the ordinance at the previous Council meeting. After much discussion the committee recommends to make the west side of 6 th Avenue no parking from 11 th Street to 12 th street to allow for emergency vehicles to pass through 6 th Avenue.	The committee would like an ordinance drafted for the change.

Committee Chairman