



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 9/29/2016

Time Meeting Started: 5:30pm

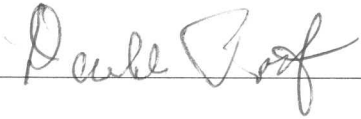
Time Meeting Ended 6:20pm

Members		Also Attended	
Alderman Reitzel – Chairman	p	Mayor Wescott	p
Alderman Snow	p	Administrator Blackert	p
Alderman Ebenezer		Clerk Arduini	p
		Alderman Schuneman	p
		Alderman Kuhlemier	
		Police Chief Nelson	
<b>Also Attended</b>			

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman Reitzel	Meeting was called to order at 5:30	Meeting begins at 5:30pm
2.Audience Requests	none	
3.Approve Minutes: Ordinance /License /Personnel /Safety Meeting August 25th, 2016	Minutes were reviewed by the Committee.	Minutes approves
4.Old Business: a.City Collector and Elected City Clerk job description review.	The Committee reviewed the job descriptions for the City Clerk and City Collector positions. The organization chart will be updated to illustrate the Clerk and Collector positions. The Collector will attend committee meetings and take minutes. The job descriptions will go to Attorney Tom Sanders for drafting of the ordinances pertaining to the changes in the Clerk's office and establishment of the Collector position.	Refer to City Attorney
b.Ordinance 2016-2280 Revised Zoning Map.	The Committee reviewed the changes to the Zoning Map	Recommend to council for approval
5.New Business: a.Discussion of new liquor license class for video gaming parlors	Mayor Wescott explained that gaming parlors currently possess a tavern liquor license. He is working on adding another class of license for parlors, and it would regulate the number of licenses separately from taverns.	
b.Discussion of raising video gaming machine registration Sec. 16-1521. - Imposition of annual fee	Video terminal licenses are required to be \$25.00 per terminal in non-home rule cities.	No action
c.Discussion of burning ban	Mayor Wescott discussed a burning ban on yard waste. There has been surveys in the past about the issue many of the residents asked to enforce the rules as they are. The last garbage contract offers free yard waste removal with the garbage pickup route.	Tabled
6.Workers Compensation/Liability Reports.	The committee reviewed the September work comp liability report.	Report accepted
7.Department Safety Meeting Minutes Review	The committee reviewed the safety meeting minutes from the Sewer Department	No action
8.Committee Member items	Clerk Arduini informed the committee that representatives from M.I.C.A. would like to meet to explain was to implement a return to work, and light duty policy. Mayor Wescott recommends that they come to a COW meeting.	No action
9.Executive Session Section 2(c)(1) Personnel	The committee entered executive session at 6:09pm for Section 2(c)(1) Personnel The committee returned to regular session at 6:20pm	No action



10.Any action taken from executive session	The committee approves the City Administrator Contract as revised.	Recommend to council for approval.
11.Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:20pm	Meeting ends at 6:20pm



Committee Chairman

