



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 12-21-2016

Time Meeting Started: 5:30pm

Time Meeting Ended: 6:20PM

Members		Also Attended	
Alderman Reitzel – Chairman	p	Mayor Wescott	
Alderman Snow		Administrator Blackert	p
Alderman Schuneman	p	Clerk Arduini	p
		Alderman Kuhlemier	
		Commander Coppotelli	p
<b>Also Attended</b>			

Topic	Discussion	Plan of Action
1. Call to Order. – Chairman	Meeting was called to order at 5:30pm	Meeting begins @ 5:30pm
2. Audience Requests	None	
3. Approve Minutes: Ordinance /License /Personnel /Safety Meeting November 17 <sup>th</sup> , 2016	The minutes were reviewed by the committee	Minutes approved
4. Old Business: a. Burning ban / recreational fires	Alderman Kleckler would like to attain information from Moring Disposal concerning the current contract, and rate changes. What would be the cost factor to the City and residents for a burning ban.	Tabled
5. New Business: a. Review of Police Department job descriptions and contracts	The job descriptions, and contract for CSO officer were reviewed by the committee. This is required as the dispatchers will be moving to Sterling due to consolidation. Rock Falls would like to have two full time, and four part time. They will do LEADS but not 911. One of the full time staff will be the LEADS trainer. The employees will have to be state certified, and it will keep the department open for CAD, runaways, prisoners, walk-ins sex offenders, and custody exchanges. The department is trying to keep the budget at the same level as currently for dispatching. Attorney Zollinger will make a change to the contract requiring a driver's license for the CSO employee. Utility calls are not finalized, and the cost to the City is not finalized. These job descriptions need to be finalized when there is an IGA with Sterling. There was much discussion about getting the consolidated dispatch finished. The telecommunicator's contract ends April 30 <sup>th</sup> , 2017.	Recommend job descriptions to Council.
6. Workers Compensation/Liability Reports	The committee reviewed the report	Report accepted
7. Department Safety Meeting Minutes Review	The committee reviewed the safety minutes from the departments.	Minutes approved
8. Committee Member items	The committee reviewed a sample mobile food vendor ordinance from Yorkville, IL. The current ordinance does not allow vending on public property without Public Property approval. The RB&W District will have facilities to allow for food vendors. There is currently no regulation for private property sales.	Clerk Arduini will find neighboring town's ordinances, and the committee will come back with ideas.
8. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:20pm	Meeting ends at 6:20pm

Committee Chairman