



City of Rock Falls Public Works / Public Property Committee Meeting Minutes

Date: 02/04/2016

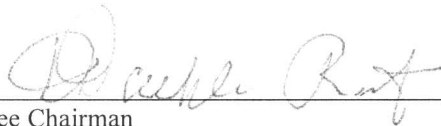
Time Meeting Started: 8:15 A.M.

Time Meeting Ended: 9:40 A.M.

Members		Also Attended	
Alderman Reitzel – Chairman	P	Mayor Wescott	P
Alderman Kleckler	P	Administrator Blackert	P
Alderman Watts	P	Clerk Arduini	P
		Ed Cox	P
		Ted Padilla	A
		Larry Spinka	P
		Brian Frickenstein	A
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order – Chairman Reitzel	Meeting was called to order	Meeting begins at 8:15 A.M.
2. Audience Requests	None	No Action
3. Approve Minutes of the January 7, 2016 Public Works – Public Property Meeting	The minutes were reviewed by the Committee	Minutes Approved
4. Engineer's Report – Brian Frickenstein	No report	No Action
5. Old Business: a. Sidewalk and tree issue – 200 Block 1 st Avenue	Larry Spinka has found a contractor to remove the tree and grind the stump up in the spring for \$500.00. Street Department will fill any hazards after the tree is removed.	No Action
6. New Business: a. Utility Board Information	The Utility Board will be on the Committee of the Whole Meeting on February 22, 2016. Mayor Wescott asked if there were any questions from the Public Works Committee for the presentation to let him know.	No Action
b. ADA Ramp List review	Committee reviewed list. Alderman Kleckler asked about the trail from lower to upper dam, making sure we aren't going to be tearing out these new ramps. The committee would like to get quotes for the list. Adding East 2 nd Street at Avenue B and removing Avenue B at East 5 th Street from the list. Nicor is damaging sidewalks, and a list needs to be made of the damages that they are responsible for.	Mr. Spinka will inspect the sidewalks around the Nicor digs and report any damage.
c. Review of sidewalk bid	Sidewalk bid was sent to and reviewed by the Aldermen.	Approval to put out for bid
d. Building / Utility remodel	The Committee inspected the current building department as well as the Tourism Office. The Building Department will be moved to the South side of the Tourism Office. There is a door between the Building Department and the Utility Office that will be opened back up. The City will need to put a security door on Mark's outside office door. After much discussion the committee would like to see the building department entry cut into the south wall of the Tourism office.	No Action Will do a redraw of the plans with the entranced door facing south. The project will be put out to bid.
e. MSI Software Updates	Clerk Arduini explained that his office plans to end support for the P.O. System after the next MSI update. The office will be adding a module for invoicing so that the entire city can bill the same way, and track payments.	No Action

7. Wastewater – Ed Cox Superintendent a. Wastewater Updates	Sewer department is getting ready for spring. Alderman Kleckler stated that he didn't know about the financial short comings in the sewer department, and would have liked to know about it so that cost saving measures could have been made before layoffs. Adm. Blackert stated that finance issues go to the finance committee and layoffs have to go before the personnel committee.	No Action
8. Water – Ted Padilla Superintendent a. Water Department Updates	Alderman Kleckler inquired about the water main replacement at Galt Ave and 3 rd Ave. Could the City pay for their share of anew road rather than just repairs to water main fixes	The water projects will be done as needed, but if there will be a replacement of a road the water department will make the improvements while the road is opened up.
9. Street – Assistant Superintendent Larry Spinka	Larry Spinka stated that the Street Dept. has on truck that has transmission problems. The department has been out filling pot holes.	No Action
10. City Administrator - Robbin Blackert a. Hallman rental properties	Trent Bush provided the City with a letter that has been sent to all renters stating that they need to be out by May 31, 2016. S & M Storage has also been notified of the date. At this time we have not notified any of the truckers, Myers Motors pays the electric billing for the trucks to plug in. Martin Construction and IDOT entered into a contract with Hallman to rent the SJ Smith building, this contract will be transferred to the City. Payment will be \$500.00 per month through August 2016. Mark Searing informed the committee that when we start demolition on these buildings in the future we need to look at it close. If other departments want to move and use the buildings they will need to follow the codes.	
b. Streets Update	There was much discussion about slag. Cost of the oil is most expensive.	Committee would like to continue with the 2 nd coat of slag for the roads done in 2015.
11. Committee Member Items	Nothing	No Action
12. Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:40 A.M.	Meeting ends at 9:40 A.M.



Committee Chairman