



## City of Rock Falls Public Works / Public Property Committee Meeting Minutes

Date: 4-7-2016

Time Meeting Started: 8:15

Time Meeting Ended: 9:25

Members		Also Attended	
Alderman Reitzel – Chairman	p	Mayor Wescott	p
Alderman Kleckler	p	Administrator Blackert	p
Alderman Watts		Clerk Arduini	p
		Ed Cox	
		Ted Padilla	p
		Larry Spinka	p
		Brian Frickenstein	p
		Alderman Schuneman	p
		Greg Cross	p

Topic	Discussion	Plan of Action
1. Call to order - Chairman Reitzel	Meeting was called to order	Meeting begins at 8:15am
2. Approve Minutes of the March 3rd and March 14th, 2016 Public Works - Public Property Meetings	The minutes were reviewed by the committee	Minutes approved
3. New Business: a. Lien Discussion 616 3rd Avenue	<p>Greg Cross from First State Bank approached the committee concerning a house at 616 3<sup>rd</sup> Avenue. The house had been abandoned for a while, and the bank has paid up back taxes on the property.</p> <p>Inspector Searing mentioned that at some point in time the funeral home next door to the property was allowed to make an addition which encroaches onto the property of this house. It has been difficult for either property to be sold because of this. The funeral home also used to own the parking lot across the street from it, but that has been sold, and the building would be hard to make into a commercial business because of parking.</p> <p>Mr. Cross asked the committee if they would be willing to release any or all of the sewer, water, and weed liens against the property. The bank intends to demolish the house and make room for parking at the former funeral home.</p> <p>There was much discussion about the liens and the amounts owed. Adm. Blackert added that the Sewer and Water departments are okay if these liens are forgiven. The lien amounts were \$2856.50, \$1104.50, and \$250.00.</p>	The Committee recommends that after the demolition, the liens will be forgiven. The bank will pay for the recording fees, and the City Clerk will release the liens.
4. Engineer's Report – Brian Frickenstein	Mr. Frickenstein reported that the pre-construction meeting for the 1 <sup>st</sup> Street sewer lining had taken place on Wednesday. Mr. Frickenstein informed the committee that the first phase of the bike trail is ready, and the City is waiting for 404 permits from the Army Corps. Of Engineers. Inspector Searing stated that the hotel will be finished in two weeks, and the the landscaping from the hotel will be finished when the trail is done behind it. PSE will be doing the lighting engineering for the project. Alderman Schuneman inquired about the plans for going under the bridge with the trail.	No action

	Adm. Blackert will be putting together the bid specs for crack sealing. The bid will be per linear ft. with a ½ inch grind.	
5.Old Business a.Uptown tree discussion	Inspector Searing reported that the Firehouse of God is willing to help the city change out the trees in the uptown area that have become overgrown. He mentioned that when the one in front of the former pizza restaurant is removed, the hole will need to be cemented in to allow the proper width for ADA compliance. Mayor Wescott stated that we will need to let the business owners know that if these trees are removed, the city will be replacing them, or have plans for the sidewalk.	Mayor Wescott will visit downtown business owners, and inform them of the work to come. The City will then contact Brian Tribble from the Firehouse of God to begin the work.
b.Write-offs April 2015 - March 2016	The committee reviewed the list of write-offs, and found discrepancies with the report.	No action
c.Parking along the 200 block of 4th Avenue	Inspector Searing reported that in order to help senior members of the Eagles Club, they would like to have the handicapped parking moved to the front of the building, and the handicapped parking places on 4 <sup>th</sup> Avenue changed to more diagonal parking spaces. Mr. Searing, and Mr. Spinka will meet at the site to evaluate proposed parking configuration.	Tabled
d.Library Parking / Signage	Adm. Blackert reported that there was recently a large event held at the Community Building with many vehicles and visitors from other states. The Library staff called and was upset that some of the visitors were parked in the library parking lot, and threatened to have the cars removed. The agreement does state that the city would put up signage saying Library parking only, but it is a public parking lot, and with its expanded size can accommodate users other than the library exclusively.	Committee recommends a letter from the city attorney be drafted to the Library Board explaining the City's position.
e.Four Fire Dept. twin bed frames disposal	The Fire department has four bed frames that are no longer needed, and they would like to donate them to the Firehouse of God.	The committee recommends the disposal of the bedframes and the donation to the Firehouse of God.
6.Water – Ted Padilla Superintendent a.Water Department updates	Mr. Padilla informed the committee that the 8 <sup>th</sup> Avenue water main project has started. He has been working on a spreadsheet to give a more accurate count of customers than he has been getting from the Utility Office.	No action
9.Street – Assistant Superintendent Larry Spinka a.Tractor replacement quote review.	Mr. Spinka reported that he had received 3 quotes for a new tractor. All of the quotes were with \$1000.00 of each other. Mr. Spinka prefers the John Deere 5550 because it is a larger size, and it could be used with a brush cutter along the banks of water if needed. All attachments that the City currently uses will work with this tractor. Mr. Spinka informed the Committee that the bids from last year for the dump truck bids will be honored by both of the vendors.	The committee recommends the purchase of the John Deere 5055E with a trade in of the 1995 Kubota L3600 to Holland and Sons 908 Bloody Gulch Rd. Dixon, IL 61021. Committee recommends the purchases of the dump trucks to the Council after financing is worked out with tax exempt leasing.
10.Committee Member Items	Alderman Kleckler would like the City to reach out to the Army Corps of engineers concerning the dead oak trees along East 2 <sup>nd</sup> Street. Alderman Kleckler mentioned that the sidewalk bid has not yet been passed by council. Alderman Kleckler asked for cold fill to be leveled in the pot holes. Mayor Wescott mentioned that the church on the corner of 10 <sup>th</sup> Avenue and west 12 <sup>th</sup> Street has the curb broken up around the handicap ramp, and wondered if the Street Dept. could address it.	Mayor Wescott will speak to the army corps of engineers. The concrete bid will be added to the next Council agenda.
11. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 9:25am	Meeting ends at 9:25am

Committee Chairman

