



City of Rock Falls Public Works / Public Property Committee Meeting Minutes

Date: 5-5-2016

Time Meeting Started: 8:15am

Time Meeting Ended: 10:22am

Members		Also Attended	
Alderman Reitzel – Chairman	p	Mayor Wescott	
Alderman Kleckler	p	Administrator Blackert	p
Alderman Ebenezer		Clerk Arduini	p
		Ed Cox	p
		Ted Padilla	p
		Larry Spinka	p
		Brian Frickenstein	p
		Inspector Searing	p
Also Attended			

Topic	Discussion	Plan of Action
1.Call to order - Chairman Reitzel	Meeting was called to order at 8:15am	Meeting begins at 8:15am
2.Approve Minutes of the April 7th, 2016 Public Works - Public Property Meeting	The committee reviewed the minutes	Minutes approved
3.Engineer's Report – Brian Frickenstein	Brian Frickenstein reported that the bid opening for Phase I of the RB&W project will be on May 12 th with a pre-bid meeting later today. The completion date will be the end of July. The Hotel has requested that work hours be 8:00am to 4:30pm. The 1 st Street sanitary sewer slip lining project will begin in two weeks.	No action
4.Old Business a.Parking on West 2nd Street/ 4th Avenue	Mr. Searing had the area measured, and it was examined by the police. The committee also considered adding handicap parking on the next block east as well due to difficulty with traffic trying to enter West 2 nd Street.	The committee recommends that an ordinance be drawn up adding two parallel handicap parking spots in front of the Eagle's Club and remove them from 4 th Avenue to allow for diagonal parking on 4 th Avenue. Two handicap parallel spots be made in front of La Familia Restaurant, and removal of the no parking signs and restrictions on the north side of West 2 nd across from the city parking lot.
b.Nicor road and sidewalk repairs.	Mr. Searing reported that he met with Nicor representatives concerning the lack of progress when city property is damaged due their digging. The City would like Nicor to allow local contractors to get the work done faster, and the City would like to work with Nicor in replacing more sidewalk instead of piecing it together, and joining bad sections if the whole sidewalk is bad. The committee would like to have these issues taken care of whether it be enforce to the ordinance, or not allow them to do more projects until the previous projects ones are finished completely.	Will ask City Attorney about stop work orders and fines for the work not being done.



5. New Business: a. Tower Space Lease – Lectronics	Clerk Arduini informed the committee that the tower space lease had expired with Lectronics.	Committee recommends the same terms for another 3 year lease.
b. Review of ADA ramp quotes	The committee reviewed an estimate from Murray & Sons Construction for ADA ramps.	Recommend to council for approval
c. City-wide Clean-up proposal by Sauk Valley Landlords	<p>Sharon Simester approached the committee concerning hosting a city-wide clean-up day sponsored by the Sauk Valley Landlord's association. The Group is planning for June 4th at the RB&W slab parking lot. They plan to accept tires, metal, batteries, oil, and TVs. They would like to have the RB&W usage fee waived, the insurance requirement waived, asked that the City donate bulk waste stickers, and also asked If the City could donate \$1000 for the cost of disposing TVs.</p> <p>Adm. Blackert would like to make sure that everything is removed from the site that day. Perhaps posting "not responsible for accidents signage"</p> <p>The event would be open to Rock Falls' residents who present a utility bill. If there is support from Sterling, their residents could also be allowed to participate. Clerk Arduini said that he would have to check with the City's liability insurance company concerning the cost and risk to the City for the event.</p>	The committee recommends the event to the Council for approval.
d. City Clerk parking	Clerk Arduini informed the committee that he does not feel that a special parking spot should be permitted for a City Clerk without a disability.	Street department will remove the City Clerk parking only sign, and restripe it later.
e. Offer to purchase sewer plant acreage	Adm. Blackert presented an offer from Ron Hoffman for the parcel directly east of the sewer plant, and the parcels to the west of Clearwater lane. Both of these parcels are the most strategic parcels for the growth of the plant and expansion of services. The future use of these parcels has already been accounted for in the design of the plant.	No action
6. Wastewater – Ed Cox Superintendent a. Wastewater Updates	<p>Superintendent Ed Cox reported that the piles of dirt and debris will soon be hauled off of the PA site.</p> <p>The sewer department has been working hard to give information for the CMOM and Phosphorus studies. The main lift station has begun seeing a lot of work occurring recently. The new pumps have not yet been delivered.</p> <p>GIS shots of parts of the sewer system are being done, and the new GIS software is being installed on the department laptops.</p> <p>The department will be working with landowners to extend the ditches at Hines Dr. and Lincoln St.</p> <p>The department replaced the grating on the canal inlet at Nims Park, and will replace the missing railing at a later time. They also replaced the manhole cover at the end of 4th Avenue.</p> <p>Mr. Cox briefed the committee about the new maintenance program that is now running at the plant.</p>	No Action
7. Water – Ted Padilla Superintendent a. Water Department updates	Superintendent Ted Padilla reported that after recent news, the Rock Falls source water has been tested, and contains no lead. The EPA is considering the laterals of the Galesburg system as the City's responsibility. The Water Dept. has been working on the Casey's Project.	No action
b. Ferguson Waterworks meter list	The Committee reviewed the quote from Ferguson Waterworks for \$27,939.00	The committee recommends the purchase to the Council for approval.

c. Approval of the purchase of a "Build – a- Box" from Wisconsin Shoring & Supply in the amount of \$9290.00	The committee reviewed the quote and had much discussion concerning various types of safety boxes. The quote from Lee Jensen Sales was reviewed and Mr. Padilla requests the purchase of two units at a price of \$11,950 each.	The committee recommends the purchase to the Council for approval.
d. Approval of the installation of an EZ2 valve at the Water Plant in the amount of \$6200.00 by AVT Service Technologies, Inc.	The committee reviewed the quote to allow for work to be done at the plant without draining the tower.	The committee recommends the purchase.
e. Booster Pump #3 Inspection	The committee reviewed the quote from Layne Christensen Company in the amount of \$6,560.00.	The committee approved the testing.
8. Street – Assistant Superintendent Larry Spinka	Mr. Larry Spinka reported that they have placed an order for more emulsion for the patcher. Adm. Blackert has given the crack filling bid to Clerk Arduini to be finished and sent out. The City anticipates expending \$50,000/ yr. for this 3 year contract. The street department is coordinating with the sap and rototilling contractors.	No action
11. Committee Member Items	Alderman Klecker would like to designate the west side of 7 th Avenue. "No parking" due to the width, and the traffic of our safety vehicles entering and exiting through there with cars parked on both sides.	Will send the no parking on 7 th Avenue to ordinance committee for consideration.
	Alderman Reitzel addressed the pooling of water at the north end of 8 th Avenue.	Mr. Spinka, and Mr. Cox will examine it more closely after the next rainfall.

Chairman _____



