



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 11-30-2017

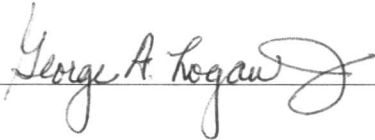
Time Meeting Started: 5:30pm

Time Meeting Ended: 6:07pm

Members		Also Attended	
Alderman Logan – Chairman	p	Mayor Wescott	p
Alderman Snow		Administrator Blackert	p
Alderman Sobottka	p	Clerk Arduini	p
		Alderman Kuhlemier	
		Police Chief Nelson	p
		Alderman Schuneman	p
Also Attended			

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman	Meeting was called to order	Meeting begins at 5:30pm
3.Approve Minutes: Ordinance /License /Personnel /Safety Meeting September 28th, 2017	A motion to approve the minutes was made by Alderman Sobottka, and second by Alderman Logan.	Motion carried
4.New Business: a.Discussion for allowing alcohol to be served in City Parks.	Mayor Wescott explained that as a result of the sesquicentennial events, lovelight tree area beer garden, and the new RB&W venue, he has been approached by groups that would like to hold events in the RB&W Park. Mayor Wescott has spoken to the City Attorneys about this and there would need to be new language spelled out as to what and cannot be done. The area would need to be fenced, children could be allowed to be inside of the area with their parents. Alcohol would only be allowed in the park for special events. No glass bottles would be allowed, and it would only be for beer and wine. The event would have to be hosted by a current liquor license holder in town. Alderman Schuneman informed the committee that dates have been approved by the Tourism committee with the first one in June. If it is not approved the events will be held in the lovelight tree area. A draft ordinance will be presented at the next Ordinance meeting	Tabled
b.Discussion of carryout wine from restaurants.	Mayor Wescott has had inquiries from Class B and Class E liquor license holders asking if it is possible to allow a restaurant to re-seal opened wine bottles for patrons to take home with them. Mayor Wescott read the state statute to the committee. He had not heard any request for the “bring your own wine” section of the statute. There are rules for re-corking, sealing and bagging the take home wine. He will work with the attorneys to have a draft ordinance for the next meeting	Tabled
c.Review and approval of the Utilities Operations Manager job description.	The Utilities Committee has been looking at standing rules for the committee. The Utilities Operations Manager is a buffer between the committee and the departments. The job description is an addition to the City Administrator job. Alderman Logan stated that this sets up the city for growth .The job description will be reviewed in the future. The Utilities committee is developing a set of policies, and this is part of it. A motion was made by Alderman Logan and second by Alderman Sobottka to approve the job description to be passed by the City council with the rest of the Utilities Committee policies.	Motion carried

5.Old Business: a. Approval of side letter agreement for uniform allowance.	Administrator Blackert reported that the IBEW is thrilled with this change. It will cost the City less initially. A motion was made by Alderman Logan and second by Alderman Sobottka to send the side letter agreement to the City Council for consideration.	Motion carried
b. Approval of Side letter agreement for Vector.	Administrator Blackert informed the committee that this agreement will help clear up the confusion of the past about standby employees being called in for another department. The Water Department uses the Vector to repair water main breaks. A motion was made by Alderman Logan and second by Alderman Sobottka to send the side letter agreement to the City Council for consideration.	Motion carried
c. Approval of ordinance regulating swimming pools	The committee reviewed the changes that were requested to the ordinance. There was the addition of a definition of portable pools, a permit is required for pools 4 feet or higher. A motion was made by Alderman Logan, and second by Alderman Sobottka to send the ordinance to the council for approval.	Motion carried
6.Workers Compensation/Liability Reports	Clerk Arduini reported that there is current one employee on work comp.	No action
7.Department Safety Meeting Minutes Review	The committee reviewed the safety meeting minutes from the committees. Alderman Logan stressed the importance of these minutes being on file.	
8.Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 6:027pm	Meeting ends at 6:07pm



Committee Chairman