



**City of Rock Falls  
Public Works / Public Property  
Committee Meeting Minutes**

Date: 8-4-17 Time Meeting Started: 8:15am Time Meeting Ended: 9:47am

Members		Also Attended	
Alderman Reitzel – Chairman	p	Mayor Wescott	
Alderman Kleckler	p	Administrator Blackert	p
Alderman Folsom	p	Clerk Arduini	p
		Ed Cox	p
		Ted Padilla	p
Inspector Searing	p	Larry Spinka	p
Diane Hatfield		Brian Frickenstein	p
Alderman Schuneman	p	Brian Tribley	p
		John Gragert	p

Topic	Discussion	Plan of Action
Call to order - Chairman Reitzel	The meeting was called to order at 8:15am	Meeting begins at 8:15am
2. Audience Requests	none	No action
3. Approve Minutes of the July 6th, 2017 Public Works - Public Property and June 13 <sup>th</sup> , 2017 Special Public Works - Public Property Meetings	The minutes were reviewed by the committee	Minutes approved
4. Engineer's Report - Brian Frickenstein	5th Ave and 3th Ave are complete. A meeting to form a punch list / walkthrough of the project will be coming with Larry Spinka and the contractor. August 10th is the bid opening for the Galt Avenue street project.	No Action
5. Old Business a. Rock Falls Signage presentation - John Gragert	<p>Mr. Gragert showed examples of signage that he has done for Princeton to the committee. He shared samples of urethane and aluminum sign material. These materials last a long time, and are very light. He showed a number of examples and designs ideas for the entry signs.</p> <p>Jim Schuneman explained that this idea began in the Tourism Committee. Brian Tribley contacted John Gragert for designs and costs. The tourism committee thought that they would like to replace the east Rt.30 sign first. They would like to move the sign by Williams Auto Body further west, place one near the toll road off of Route 40, erect a new on Dixon Avenue, and 1st Avenue Bridge. Alderman Schuneman likes the tractor / eagle sign.</p> <p>Rt.40 bridge Mr. Gragert suggested it be on the East side of the bridge.</p> <p>There was discussion about the new Veterans Memorial Park. It is not a city project, but will be located near the 1st Avenue bridge.</p>	The presentation will be given at the Tourism Committee to decide on a design and brought back to Public Property for approval.

	Tourism is planning to pay for signing. Many of the signs are being moved to new locations.	
b. Nicor repairs update	Building inspector Searing received an email from Nicor, and JULIEs have been coming in for this year's west 10th Street project. He will email the Department Heads when he finds our more information The project will be on 10th Street from 1st Avenue to 14th Avenue. Patchwork for Nicor will now be done by Campos Construction from Rockford. Multiple areas need to be finished from last year. There will be a meeting with Nicor before they begin. There is no update on the 8th Avenue river boring project.	No action
c. Storm and hydro debris discussion.	Robbin is working with the Electric Department. Raking from hydro will be placed in a dumpster, and trash will need to be separated from the vegetation.	No action
1. New Business: a. Proposal for City recycling center by Firehouse of God Ministries.	<p>Brian Tribley presented a slideshow to the committee. Mr. Tribley helped Rod Kleckler with Sauk Valley Landlords cleanup day. The event is overwhelming to do in one day. The event yielded an abundance of TVs this year. The back building at Hallman's was used to store them until the company from Wisconsin could pick them up. Electronics waste is a yearlong problem, and Mr. Tribley asked if his group could use this building throughout the year to receive items from 9am-Noon on the first Saturday of each month. He could also offer services to remove appliances for residents throughout the rest of the month if you call the church. They would accept electronics, scrap metal, and appliances. They would not take chemicals, tires, or furniture. Mr. Tribley would like to use the building to fill pallets until and then the company from Janesville would take it away.</p> <p>The City owns the building, and could do another lease similar to the Firehouse Museum. The other cost would be Electric. If it is successful we may need to move operation as the property is developed. City Administrator Blackert would like to have residents provide an ID that matches the Rock Falls utility bill. A camera will need to be added to prosecute people for dumping. The Firehouse would take over the Cleanup Day, and the event would be moved to the new site. The Janesville company would like to make a route, and pick up 4-5 pallets at a time. This was a needed service. The goal is to do it well enough to not have the large cleanup day. Everything will be inside. Fliers can be placed in the electric bills, and make it known to Rock Falls residents. There was discussion about cleaning up the entire area, and possibly using the SJ Smith sign.</p> <p>There was discussion about the service of picking items up from residents, and moving into it slowly.</p> <p>There is a used security camera system that can be made available from the Sewer Department.</p> <p>There was discussion about the use of an old Water Department truck for The Firehouse. Administrator Blackert will check with the City Attorney about the vehicle.</p>	The committee grants permission for a simple lease to be drafted, and brought back to the committee.
b. Vacation of alley between East 12 <sup>th</sup> and East 11 <sup>th</sup> Street.	<p>Building inspector Searing informed the committee about a landlocked lot off of Mary Avenue. There is an unimproved alley right of way between a house, and a vacant lot. The owner of the house to the north would like to buy the landlocked lot to the south. Vacating the alley would allow the lots to be combined. Alderman Kleckler suggested that the City vacate the entire alley. There may be an easement along the alley, as there are electric poles.</p> <p>The committee would like full alley vacations rather than piecemeal.</p>	It will need to be presented to electric to investigate. The lot, alley, and house will need to be combined.
c. Semi Parking Permit for Hallman Property	<p>Administrator Blackert reported that one company's semis are parking there currently. She received a call asking if the City will be issuing more parking permits for semi parking. The City will need to set a fee per month for all trucks regardless of how often they are parked.</p> <p>Alderman Kleckler asked if the property is zoned for parking semis, and is collecting for these permits going to affect property taxes.</p> <p>Renting of buildings will affect the real estate taxes.</p> <p>There must be access to the building for the Street Department. The lot is in rough shape. Rod suggest that the City needs to do anything we can to acquire tax abatement.</p>	The City Clerk, and City Administrator will begin working with the county about the abatement of taxes
d. P.A. Cleanup and barricade	Larry Spinka explained that it rained on the days that were scheduled to clean up the PA property. The Street Department has sprayed the weeds. The site should not be used for any dumping, so that re-contamination is not an issue. The Street Department will look to find a way to stop the puddling at the corner of 8th Avenue and Leroy Avenue. A cable and lock could be put at Leroy. The Gate on the East side will remain locked. The	No action

f. SJ Smith building – Use of Building	The committee is not interested currently in renting. There was a discussion about an inventory of the building’s assets, and electrical services. There is a loading dock that is holding water. There is no renters at the building currently. Cutting the power off is recommended for safety until needed.	Firehouse of god will look at fixing the drain of the dock.
7. Street – Assistant Superintendent Larry Spinka	The County should be coming in on the around the 14th for slag work. Mr. Spinka will try to get an exact date.	
8. City Administrator – Robbin Blackert		
9. Committee member items	Heinze drive - the alignment that Brian was working on was rejected by the Selmi’s the alignment will now be squared off. The plans are done, but need to finish easement work.	
	Alderman Schuneman would like to know how the Utility Committee will communicate with Public Works. He reported that the Water Department is working on the lead issue. A PowerPoint was made that can be added to Channel 5. Administrator Blackert added that the capital projects can be discussed together at both meetings. A calendar will be formulated for the committees to show when projects and yearly items are.	
10. Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:47am	meeting ends at 9:47am


 \_\_\_\_\_ Committee Chairman