

**INDUSTRIAL DEVELOPMENT COMMISSION**  
**MEETING MINUTES**  
**Thursday, March 15, 2018**  
**City Council Chambers**

Attendees: Michael Clark, Aldermen Glen Kuhlemier and Brian Snow, Mayor Bill Wescott, Robbin Blackert – City Administrator, Mark Searing – Building Inspector and Sylvia Frey  
Absent: Chairman Jeff Bright, Bethany Bland – RF Chamber, Jeff Moore

Public Attendees: Brent Porter, Bob Burger Jr

Roll Call was taken – Quorum was met – Official business can be conducted. Meeting started at 4:00pm.

Mayor Bill Wescott recommended to the members that for the purpose of this meeting, he will designate Acting Chairman Glen Kuhlemier to preside on his behalf.

**Approval previous months minutes (4/20/17 & 6/22/17):** Acting Chairman Glen Kuhlemier asked members for their approval of last months minutes. Members approved minutes as presented.

**Audience Requests:** Acting Chairman Glen Kuhlemier asked if there was anyone from the audience wanting to address the commission. No one came forward.

**First Item of Business: Business Directional Signage –Industrial Park Rd & East 17<sup>th</sup> Street:** Acting Chairman Glen Kuhlemier asked Brent Porter to present this item. Brent Porter has spoken to various business owners along this area who have expressed the need for directional signage for vendors/trucks to help them locate their businesses.

Discussion was held between Brent Porter, Bob Burger Jr and IDC members on how the city might be able to help the business owners along East 17<sup>th</sup> Street. Brent Porter stated he's approached private owners for signage but was informed that due to insurance costs and liability that most private owners wouldn't be interested. Members discussed size options, specific locations (Southeast & Northwest corner city right-of-ways) and city crew being able to manufacture these signs. Mayor stated that these signs must be placed so that they do not obstruct visibility from all directions. Members would consider directional signs measuring 1-1/2' by 5' reflective green with white lettering on 2 standing posts and should be compliant with city's sign ordinance. City Crew can make these signs but all participating business owners must pay the city for the cost of same.

A motion was made by Alderman Glen Kuhlemier, seconded by Alderman Brian Snow for Mark Searing to work with Brent Porter, Bob Burger Jr and City Street Dept to develop costs and options with more information to bring back to next month's meeting for a final determination. Motion Carried – (yes) 4. Vote Tally: Michael Clark (yes), Alderman Brian Snow (yes), Alderman Glen Kuhlemier (yes) and Mayor Bill Wescott (yes). Mark will bring back more information to next month's meeting.

**Next Item of Business: Assignment of Real Estate Purchase Agreement with 1768 Development to South East Commercial Partners, LLC:** This agreement pertains to the forthcoming riverfront property development and the city is in its 3<sup>rd</sup> and final extension period. Robbin indicated the primary developer of 1768 Development is experiencing time restraints and needs to assign this particular purchase agreement to South East Commercial Partners LLC. City Attorney stated the city must have this Assignment of Real Estate Purchase Agreement for this change in developers.

A motion was made by Alderman Brian Snow, seconded by Michael Clark to approve the Assignment of Real Estate Purchase Agreement in its present form. Motion Carried – (yes) 4. Vote Tally: Michael Clark (yes), Alderman Brian Snow (yes), Alderman Glen Kuhlemier (yes) and Mayor Bill Wescott (yes).

Mayor Bill Wescott informed the members that IDC member Jeff Moore has given his resignation as of today's date citing continuing business obligations which do not allow him time to attend these meetings. Mayor also mentioned that he has spoken to Bethany Bland and she will not be continuing as an active member at this time. Mayor asked the members to notify him of any interested residents (inside and outside of city limits) who might be interested in participating as an IDC member for the future of the city.

With no further business, Acting Chairman Glen Kuhlmier adjourne this meeting. Meeting was adjourned at 4:40pm.

Respectfully submitted,

  
Acting Chairman Glen Kuhlemier