



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 1-26-2018

Time Meeting Started: 5:30pm`

Time Meeting Ended: 6:11pm

Members		Also Attended	
Alderman Logan – Chairman	p	Mayor Wescott	p
Alderman Snow		Administrator Blackert	p
Alderman Sobottka	p	Clerk Arduini	p
		Alderman Kleckler	p
		Alderman Kuhlemier	p
		Police Chief Nelson	p
		Alderman Schuneman	p
		Diane Hatfield	P
		Wayne Shafer	p

Topic	Discussion	Plan of Action
1. Call to order	The meeting was called to order at 5:30 pm by Alderman George Logan Jr.	Meeting begins at 5:30pm
2. Audience Requests:	None	No action
3. Approve Minutes: Ordinance /License /Personnel /Safety Meeting November 30th, 2017	The minutes were reviewed by the committee.	The minutes were approved as presented.
4. New Business: a. Review changes to Sec. 32-1 Creation of Utility Office	Customer Service Office Superintendent Diane Hatfield presented changes to the Utility Office ordinance. The change would change the verbiage from crew leader to supervisor. In the absence of the supervisor. Issues will be taken to the City Administrator.	Committee recommends the ordinance be drafted, and taken to Council for approval.
b. Fiber OSP Supervisor position discussion. c. Review and approval of the OSP Operations Manager job description.	Fiber Director Wayne Shafer informed the committee that the department has reached a stage that help will be needed with the outside plant. It is not known if the position will be filled by a contract employee, or a new City employee. This person will be in charge of observation during construction of the outside plant. If the City were to advertise for the position, they would like it to be worded as a 90 day position leading to a contract or long term employment.	The Committee recommends it be sent to Council for approval.
d. Review of Section 16 Division 5 - Taxicabs	Clerk Arduini informed the committee that a new taxicab company has applied for a license. It will be presented to the Council at the next meeting for approval. The current ordinance requires that the council decide if there is a need for a taxicab service or not. The Taxicab license code is going to be examined by Clerk Arduini, and Adm. Blackert to update it.	Tabled
5. Old Business: a. Discussion for allowing alcohol to be served in City Parks.	Mayor Wescott explained that this item is being worked on by the City Attorney.	Tabled
b. Discussion of carryout wine from restaurants.	Mayor Wescott presented sample language for an ordinance which addresses a new state law allowing the removal of an open wine bottle from a restaurant for consumption elsewhere. If the restaurant chooses to participate, they will have to seal the bottle, place it in a tamperproof bag, with a receipt attached. There will be no additional charge to the license holder.	The committee recommends that the language be put into ordinance form and sent to the City Council for approval.
6. Workers Compensation/Liability Reports	The report was reviewed by the committee.	Report approved
7. Department Safety Meeting Minutes Review	The minutes were reviewed by the committee	Minutes accepted
8. Committee Member items	Alderman Kleckler asked about the alcohol in parks ordinance being worked on.	No action

9. Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 6:11pm	Meeting ends at 6:11pm
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Committee Chairman