



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 04-26-2018

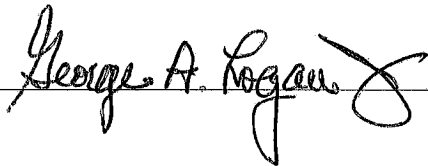
Time Meeting Started: 5:30pm

Time Meeting Ended:

| Members | | Also Attended | |
|---------------------------|---|------------------------|---|
| Alderman Logan – Chairman | p | Mayor Wescott | p |
| Alderman Snow | p | Administrator Blackert | p |
| Alderman Sobottka | | Clerk Arduini | |
| | | | |
| | | Alderman Kuhlemier | |
| | | Police Chief Nelson | p |
| | | Alderman Schuneman | |
| Also Attended | | | |
| | | | |

| Topic | Discussion | Plan of Action |
|---|--|---|
| 1.Call to Order. – Chairman Logan | Meeting was called to order at 5:30pm | Meeting begins at 5:30pm |
| 2.Audience Requests: | None | No action |
| 3.Approve Minutes: Special Ordinance /License /Personnel /Safety Meeting April 5th, 2018 | The minutes were reviewed by the committee. A motion was made by Alderman Snow, and second by Alderman Logan to approve the minutes as presented. | Motion carried |
| 4.New Business: a.Utility office staffing discussion. | Customer Service Office Superintendent Diane Hatfield explained that one of the staff left the office permanently. This left the staff short by one person. Ms. Hatfield would like to fill in with a part time person now, and evaluate over the next year if a replacement is necessary, or if the staff could be reduced to 3 clerks. There was discussion about potential pay increases for those left and union issues concerning the move. The part time person will be taking payments and work Monday through Friday 9:00am to 1:00pm (20 hours per week). Ms. Hatfield would like to use the time to vet the new person for a potential full time employment later. Mayor Wescott asked about the roles of the full time vs part time personnel. The change has been discussed in the Customer Service Office. A job description will be created for the part time clerk. A motion was made by Alderman Logan, and second by Alderman Snow to approve with a review at 90 days and 150 days of hiring. | Motion carried Ms. Hatfield will contact manpower. |
| b.Review of the Director of Electric Utility job description. c.Review of the Electric Operations Manager job description. | A motion was made by Alderman Snow, and second by Alderman Logan to approve the job descriptions as presented | Motion carried To council |
| d.Review of changes to Sec. 32-122. - Bulk purchasers of water; rates. | The committee reviewed Ordinance 2018-2378 . This falls in line with the other rate changes. This will be good for the next 4 years. A motion was made by Alderman Snow, and second by Alderman Logan to approve the Ordinance, and send it to City Council for approval. | Motion Carried To Council |
| e.Paid on call hourly rate discussion | Chief Cook sent an email explaining that the POC wages has not had changes since 2008. The increased requested would be in the budget at an increase at around \$630.00. A motion was made by Alderman Snow to approve the rate recommendation request from Gary Cook from \$9.00 to \$10.00 per hour. | Motion carried To Council |

| | | |
|---|--|------------------------|
| City, District 301, and District 13. | | |
| g.RB&W Park Discussion | <p>Mayor Wescott reported that he has spoken to the Illinois Liquor Commission, and other Cities concerning beer and wine being made available at the RB&W District Park. Do we as a City want to allow beer gardens in our park? If a beer garden, or wine tasting is allowed, there has to be a drawing of the layout. Fences are required to be around any such beer garden or wine tasting area. Does the City want to limit the number of events of this type allowed per year? Items and events that go through the Mayor then go to the Council for approval. The organizers of the Taste of Rock Falls event would like it to be held at the park.</p> <p>Alderman Kleckler expressed his desire to not allow alcohol to be served at the park, or on the streets. If there is a parking lot allowed for beer gardens, it should only be offered to liquor license holders, or a non-profit would have to partner up with a license holder. He would allow beer gardens to be on private property with Council approval.</p> <p>Alderman Logan agrees with Alderman Kleckler about liquor in the parks. The American Legion would like to have a bags tournament.</p> <p>Mayor Wescott feels that it is important to have a location for events. Whoever applies for these events also needs to apply through the state.</p> <p>Alderman Logan remarked that there used to be a carnival on west 2nd Street that never had alcohol. It helped the businesses to attract more customers.</p> <p>The Sesquicentennial street dance had some bar patrons come out of the bars with drinks.</p> <p>Mayor Wescott will continue to work on this, and it may come back as a Committee of the Whole meeting.</p> | No action |
| h. Correction of Ordinance 2018-2362 | <p>Administrator Blackert informed the committee that there were charts that were left out. The charts are based on the rates that already passed. A motion to approve the corrected ordinance was made by Alderman Logan, and second by Alderman Snow.</p> | Motion carried |
| 5. Workers Compensation/Liability Reports | The report was reviewed by the committee. | No action |
| 6. Department Safety Meeting Minutes Review | Two departments turned in minutes, but other were reviewed at the special OLPS meeting previously. | No action |
| 10. Adjournment | With nothing else for the good of the committee, the meeting was adjourned at 6:20pm | Meeting ends at 6:20pm |



Committee Chairman