



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 10-25-2018

Time Meeting Started: 5:30pm

Time Meeting Ended: 5:58pm

Members		Also Attended	
Alderman Logan – Chairman	p	Mayor Wescott	p
Alderman Snow	p	Administrator Blackert	p
Alderman Sobottka	p	Clerk Arduini	p
		Alderman Schuneman	p
		Ed Cox	p

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman Logan	Meeting was called to order at 5:30pm	Meeting begins at 5:30pm
2.Audience Requests:	None	No Action
3.Approve Minutes: Ordinance /License /Personnel /Safety Meeting September 27th, 2018	The minutes were reviewed by the committee.	Minutes approved
4.New Business: a.Section 4-8 – Beekeeping	Clerk Arduini informed the committee that there is an ordinance banning bee keeping in city limits. There is no penalty associated with it, and it is not listed in the administrative hearing violations. A motion was made by Alderman Snow, and second by Alderman Logan to have the City Attorney draft an ordinance to add the minimum penalties to bee keeping Section 4-8.	Motion carried
b.Assistant Sewer Supervisor position	The committee has exhausted all qualified applicants that were interviewed for the position Asst. Supervisor in the Sewer Department. The applicants that were qualified did not work out, and this position was never meant to be hired from outside the City. A motion was made by Alderman Logan, and second by Snow to place a moratorium on hiring of the Assistant Supervisor position, and fill the fourth position with a laborer. Ed Cox added that he will give one year notice prior to retirement so that a class 1 operator will be in place.	Motion Carried – Position will be posted.
c.November meeting date (Thanksgiving)	The committee decided on November 15 <sup>th</sup> at 5:30pm to be the next meeting date.	Next meeting 11-15-2018 at 5:30pm
5.Workers Compensation/Liability Reports	The committee reviewed the report	No action
6.Department Safety Meeting Minutes Review	The committee reviewed the minutes. Clerk Arduini added that the Fire Department had turned there's in just today, and will be included in the next month's packet.	No action
7.Executive Session	A motion was made by Alderman Sobottka, and second by Alderman Snow to enter executive session for Personnel Section 2 (c)(1) – Employee hiring, firing, discipline, and performance.	Motion Carried
	Committee enters executive session at 5:49pm Committee returns to regular session at 5:57pm	
8.Action taken from Executive Session	A motion was made by Alderman Snow and second by Alderman Sobottka to offer employment, and direct the City Administrator to contact the candidate discussed in executive session for the position of Tourism / Event Director	Motion carried
9.Adjournment	With nothing else for the good of the committee, a motion was made by Alderman Snow, and second by Alderman Logan to adjourn at 5:58pm	Motion carried Meeting ends at 5:58pm.

Committee Chairman