



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

**Date: 12-20-2018**

**Time Meeting Started: 5:30pm**

**Time Meeting Ended: 6:57pm**

Members		Also Attended	
Alderman Sobottka	p	Mayor Wescott	p
Alderman Snow	p	Administrator Blackert	p
		Clerk Arduini	p
		Building Inspector Mark Searing	p

Topic	Discussion	Plan of Action
1.Call to Order.	Meeting was called to order at 5:30PM	Meeting begins at 5:30
2.Audience Requests:	None	
3.Executive Session a.Personnel Section 2(c)(1) Employee Hiring, Firing, Compensation, Discipline, and Performance.	A motion was made by Alderman Snow, and second by Alderman Sobottka to enter executive session for Section 2(c)(1) at 5:30pm. Building Department Administrative Assistant interviews.	Committee enters executive session
	Committee enters executive session at 5:30pm Committee returns to Regular session at 5:55pm	
4.New Business: a.Approval of City Safety Coordinators	Administrator Blackert presented a list of safety coordinators for each department, and Ed Cox will supervise them being the City Safety Coordinator. The Department of Labor will be revisiting the City, and the City will need to have this established. Mayor Wescott will work with Mr. Cox on Emergency / Disaster planning.	The list of coordinators will be sent to Council for approval
b.Approval of the addition of (sec. 32-502 Storage Area Regulations) to administrative hearing fines.	The committee reviewed the recommendation	An ordinance will be drafted adding this section to administrative hearings.
c.Sec 18-168 (3) Resident parking - Remove (on days when Rock Falls Township High School is in session)	Parking will be restricted all year long, so enforcement can be done on days that school is not in session.	An ordinance will be drafted for the change.
d.Sec. 18-155 (a) (b) Parking and Standing - Change times from between 8:00am and 4:00pm to 7:00am and 4:00pm to match signage and surrounding area parking.	The change to 7:00am will keep all of the areas consistent, and the signage already installed will be correct.	An ordinance will be drafted for the change.
e.18-155(b) (2) Remove, already in section 18-168(1)	This is duplicated in the code. 18-155(b) (2) needs to be removed.	An ordinance will be drafted for the change.
f.Sec. 32-500 Containers required (1)(a) remove Garbage bags or plastic or galvanized metal garbage cans ect;	Garbage needs to be in the City Garbage Collection totes. This needs to be removed, and penalties need to be added for offenses in the Garbage Code for violations, and administrative hearing.	An ordinance will be drafted for the changes.
g.Sec. 20-70 Garbage, debris and graffiti; nuisance declared	This section needs to be added to the administrative hearings, and the word "certified" needs to be removed, as a regular letter will suffice.	An ordinance will be drafted for the change.

h.Approval of the blood borne pathogen control plan.	The committee reviewed the blood borne pathogen control plan. This is to help with informing the employees, and DOL compliance. The City will make sure that it does not conflict with the plan already in place for Fire, and Police.	Approved
5. Old Business: a.Bee keeping hobby discussion	The committee reviewed some of the example ordinances received from other municipalities. The committee would like to see regulations including water being provided, a garden on premises, signage, written notice to neighbors, limit of two hives, and a locking 6 foot privacy fence. It would be permitted, and the applicant will have to provide the city with proof of a state license, proof that the homeowners insurance covers bee-keeping. Mr. Searing added that the State did not regularly re-inspect after the initial permit was issued. The committee will investigate this further and discuss at the next meeting. The previously drafted ordinance will try to be located and reviewed.	Tabled.
Executive Session a.Personnel Section 2(c)(1) Employee Hiring, Firing, Compensation, Discipline, and Performance.	A motion was made by Alderman Snow, and second by Alderman Sobottka to enter executive session for Section 2(c)(1) at 5:30pm.	
	Committee enters executive session at 6:24pm Committee returns to Regular session at 6:54pm	
6..Action taken from Executive Session	A motion was made by Alderman Snow, And second by Alderman Sobottka to offer employment to the person discussed in closed session	Motion Carried
7. Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 6:57pm.	Meeting ends at 6:57pm



Committee Chairman