

Rock Falls Utility Committee  
City of Rock Falls Electric Department  
Industrial Park Road, Rock Falls  
Monday, July 23, 2018  
8:15 A.M.

**AGENDA**

CALL TO ORDER

- A. Roll Call
- B. Review of Minutes from June 25, 2018 meeting  
*ACTION REQUESTED:* Approve Minutes from June 25, 2018 meeting
- C. Public Comment/Resident Issues

**POLICY**

- D. Policy Creation/Review/Education
  - a. **Review & Discuss Policies - Please bring committee books with Policies for annual review.**

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

E. New Business

**1. Utility Office**

- a. Superintendent Update
- b. Review and discuss quarterly write-offs.

*ACTION REQUESTED:* Approval of April –June 2018 write-offs and forward to Finance Committee.

**2. Water Department**

- a. Superintendent update
- b. Review & discuss quote from Layne Western for rehabilitation of Well 5.

*ACTION REQUESTED:* Approval of quote from Layne Western, 721 W Illinois Avenue, Aurora, IL 60506 for rehabilitation of Well 5 in the amount of \$16,372.

**3. Wastewater Department**

- a. Superintendent update
- b. Review & discuss revised Altorfer generator 6 year maintenance contract

*ACTION REQUESTED:* Approval of 6 year generator maintenance contract with Altorfer Inc., 4712 Buckeye Street, Davenport, IA 52802.

**4. Electric Department**

- a. Hydro update
- b. Solar paperwork due by July 31, 2018 for IMEA
- c. Operations Manager position update

**5. Fiber/Broadband Department**

- a. Superintendent Report & Updates (Data Center HVAC, ISP User Acceptance Test, Outside Plant construction, Sign up status, Beta customer status)

- b. Review & discuss Saukvalleyweather.com proposal – review cost/benefit
- c. Fiber Dept vehicle purchase

*ACTION REQUESTED:* Approval to seek bids for 2 vehicles as budgeted.

**6. Other Updates – City Administrator**

- a. Update on Sweitzer lateral
- b. Update on City sewer connection ordinance amendments

F. Next Meeting Date & Time

G. Committee Member Items

H. Executive Session

I. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

Budget vs. Actual Summary  
Fiscal Year to Date Billed Utility Totals  
Department Head Monthly Reports  
Reliability & Hydro generation report  
Accounts Receivable Report  
Collection Report

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