

Rock Falls Utility Committee
City of Rock Falls Electric Department
Industrial Park Road, Rock Falls
Monday, November 19, 2018
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Review of Minutes from October 22, 2018 meeting
ACTION REQUESTED: Approve Minutes from October 22, 2018 meeting
- C. Public Comment/Resident Issues

POLICY/EDUCATON

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update

2. Water Department

- a. Superintendent update
- b. Meter Pits
- c. Galvanized Steel Service Lines
- d. Review and discuss Willett Hofmann & Associates Engineering Services Agreement for Water 3rd Avenue Project.

ACTION REQUESTED: Recommend and forward to Public Property Committee for approval.

3. Wastewater Department

- a. Superintendent update
- b. Review and discuss Lakeside Replacement of 1 Bearing Assembly & 1 Pump Drive Assembly on both the Secondary and Primary Screwlifts.

ACTION REQUESTED: Recommend to Council approval of purchase of 2 Bearing Assemblies and 2 Pump Drive Assemblies from Lakeside Equipment Corporation, 1022 Devon Ave, P.O. Box 8448, Bartlett, IL 60103 totaling \$101,000 and installation not to exceed \$40,000.

4. Electric Department

- a. Superintendent Update
- b. Review and discuss purchase of pre-owned dump truck.

ACTION REQUESTED: Recommend to Council approval of purchase of pre-owned dump truck not to exceed \$60,000.

5. Fiber/Broadband Department

- a. Superintendent Report & Updates

- b. Discussion of Fiberhood buildout process
- c. Discussion of Installation Process
Preferred Installer/Installer List
- d. Marketing Update – Kiosk demonstration

6. Other Action

- a. Update on Sweitzer lateral – City Attorney
- b. Review and discussion FY20 Capital Plan
- c. Bill Wescott – Update on APPA Governance training.

- E. Next Meeting Date & Time
- F. Committee Member Items
- G. Executive Session
- H. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

- Budget vs. Actual Summary
- Fiscal Year to Date Billed Utility Totals
- Department Head Monthly Reports
- Reliability & Hydro generation report
- Accounts Receivable Report
- Collection Report

Jan	Review Preliminary O & M Budgets & Rates – APPA Training
Feb	Finalize and Approve Budgets – Begin Rate Studies as needed
Mar	Approve Purchase Power Adjustment
Apr	Education - IMEA
May	
June	Policy Review
Aug	Education – EPA regulations & compliance Sewer & Water
Sept	Education – EPA regulations Electric including Hydro
Oct	
Nov	Review Capital Projects for upcoming fiscal year & finalize
Dec	Approve Capital Budgets

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