



City of Rock Falls Utilities Committee Meeting Minutes

Date: 09-24-2018


Time Meeting Started: 8:15am

Time Meeting Ended: 9:48

Members		Also Attended	
Alderman Schuneman – Chairman	p	Ted Padilla	p
Alderman Kuhlemier	p	Ed Cox	p
Alderman Logan	p	Dick Simon	p
Mayor Wescott	p	Wayne Shafer	p
Shane Brown	p	Diane Hatfield	p
Tom Myers	p	Eric Arduini	p
Kim Groharing	p	Adm. Blackert	p

Topic	Discussion	Plan of Action
CALL TO ORDER A. Roll Call	The meeting was called to order at 8:15a.m.	Meeting begins at 8:15a.m.
B. Review of Minutes from August 27, 2018 meeting	A motion was made by Alderman Kuhlemier, and second by Tom Myers to approve the minutes of the August 27 th , 2018 meeting.	Motion carried
C. Public Comment/Resident Issues	None	No action
POLICY /EDUCATON		
Presentations regarding EPA requirements for Rock Falls Electric Department.	Dick Simon explained the regulations that are required for the Electric Department. The Clean Air Act Program (CAAPP) requires testing of emissions of the diesel generators. BHMG assists the City with the testing, emissions, and deviation reporting. The Hydro plant is regulated by FERC and IDNR.	No action
MANAGEMENT/STRATEGY/CAPITAL PROJECTS		
1. Utility Office a. Superintendent Update	Superintendent Diane Hatfield reported that she and Cora have recently went to training for the Casselle Connect software used in the utility office. This has helped the office identify more inconsistencies.	No action
2. Water Department a. Superintendent update	Water Superintendent Ted Padilla informed the Committee that the lightning damage has all been fixed except for one phone.	No action
b. Review & discuss bid received from IHC Construction Companies. LLC for the Swallow Street to Lincoln Street Watermain Extension	Mr. Padilla reported that IHC was the only bidder on the project. The bid came in \$15,039.00 over the engineer's estimate of \$29,646.00. A motion was made by Kim Groharing, and second by Shane Brown to deny the bid.	Motion carried
c. Review & discuss quote for Swallow to Lincoln Street Watermain Extension	The committee reviewed a quote from Kirby Cable Service for the installation of 770 feet of Certlock water main pipe that will resolve two dead end issues on the east end of town. A motion was made by Tom Myers, and second by Kim Groharing to approve the quote for the Lincoln Street Watermain Extension with Kirby Cable Service, 17842 Sumner Rd, Pecatonica, IL 61063 not to exceed \$19,999.99.	Motion carried – To Council
d. Review & discuss material quotes for Swallow to Lincoln Watermain Extension.	The committee reviewed two quotes for material. A motion was made by Kim Groharing, and second by Mayor Wescott to accept and recommend to Council the quote for materials from Ferguson 1720 State Street. Dekalb. IL 60116 for the Swallow to Lincoln water main extension in the amount of \$12,597.99.	Motion carried – To Council
3. Wastewater Department	Sewer Superintended Ed Cox informed the Committee that two businesses needed to come on to sewer in Industrial Park. One address has come onto the sewer system and	No action

a. Superintendent update	the one at 2103 Industrial Park Road has not. The owner will be sent to the administrative hearing in October for violations. One bank of the tertiary filters are done. The second bank will be done Thursday, and there is a third bank to be changed out. These filters will be replaced every six years. Ground restoration has been completed for all storm sewer projects. City Administrator Robbin Blackert spoke to the committee about the screw lifts and the possibility of Lakeside screw lifts being retrofitted to replace the Spaans screw lifts that are installed.	
4. Electric Department b. Solar Update	Electrical Director Dick Simon informed the committee that there will be a meeting with the IMEA concerning a solar project on September 27 th . Public Power Week is October 7 th -13 th and there will be a cookout at the Electric Department on October 12 th from 11:00 – 1:00.	No action
5. Fiber/Broadband Department a. Superintendent Report & Updates	Fibernet Director Wayne Shafer informed the committee that he has been having weekly meetings with PirTano. He would like to see ground restoration begin. PirTano has been keeping GPS coordinates, and as-builts are being uploaded to the City GIS of their work. The inside plant is now fully redundant. A kiosk is being built for City Hall. A Rock Falls speed test server has been set up.	No action
6. Other Action - City Administrator a. Update on Sweitzer lateral	Adm. Blackert informed the committee that she has not found out if the neighbor has signed the agreement.	No action
b. Fiber Sales/Marketing Contractor	Administrator Blackert informed the Committee that there is marketing money in the pro-forma for Fibernet. There was much discussion about marketing, sales, and installations of fiber to new customers. A motion was made by Mayor Wescott, and second by Shane Brown to have Adm. Blackert begin exploring marketing companies for Fibernet with a one year contract and one year extension. The plan will come back to the committee for approval.	Motion carried
c. Review & discuss Schmitt Property Water & Sewer Extensions Recommendation by Stanley for Award of Contract to Gensini Excavating.	The committee reviewed the three bids that were received for the sewer and water extensions to the Schmitt property. A motion was made by Alderman Kuhlemier, and second by Tom Myers to approve the low bid from Gensini Excavating Inc. 10602 IL-26, Princeton. IL 61356 in the amount of \$1,959,497.50. The City has been speaking to Days Inn concerning the new pipes that will be installed under their parking lot.	Motion carried – To Council
d. Review & discuss Supplemental Agreements NO.2 & 3 with Stanley Consultants. for Schmitt Property Water & Sewer Extension (including work with Fiber & Electric)	The committee reviewed quotes from Stanley Consultants for electrical engineering to the Schmitt property, and construction observation for sewer and water. After much discussion, a motion was made by Alderman Kuhlemier, and second by Shane Brown to approve Supplemental Agreement No. 2 from Stanley Consultants for an additional \$19,410.00. No action was taken on Supplemental agreement No. 3	Motion carried – To Council
e. Dates for APPA Governance training.	The committee discussed, and will try to set the date for training to be November 16 th , 2018.	No action
E. Next Meeting Date & Time	The next meeting will be held October 22 nd in the Electric Department.	No action
H. Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:48am.	Meeting ends at 9:48am

 Committee Chairman