

City of Rock Falls Ordinance-License-Personnel-Safety Committee Meeting Minutes

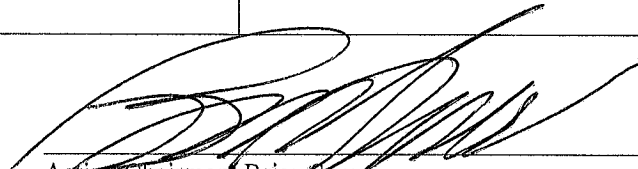
Date: May 23, 2019

Time Meeting Started: 5:30 pm Time Meeting Ended: 7:26 p.m.

Members		Also Attended	
Chairman Snow	P	Adm. Blackert	P
Alderwoman Sobottka	P	Ed Cox	P
Alderman Wangelin	P	Diane Hatfield	P
Mayor Wescott	P	Commander Dave Pilgrim	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order	<ul style="list-style-type: none"> Chairman Snow called the meeting to order , quorum present 	In session, 5:30 p.m.
2. Audience Request	<ul style="list-style-type: none"> None 	None
3. Approval of Job Description for Police Administrative Assistant	<ul style="list-style-type: none"> The Committee reviewed the job description as presented. A lengthy discussion resulted in many of the outlined items. Primarily the Committee was seeking information as to what is driving the creation of this new position. The largest is the new state statue which becomes effective January 1, 2020, in regards to juvenile records expungement. Following a lengthy discussion, the committee, following a motion by Wangelin; seconded by Sobottka voted unanimously to forward the job description to the Council for approval. 	Foreword to Council for approval, June 4, 2019.
4. Executive Session: Personnel-Section 2(c) (1) –Employee Hiring, firing, compensation, discipline and performance.	<ul style="list-style-type: none"> Motion by Wagelin, seconded by Sobottka to enter into executive session, with Mayor Wescott and Adm. Blackert present as well. Roll call unanimous.IN: 6:00 p.m. Motion by Sobottka and seconded by Wagelin to return to regular session. Roll call unanimous OUT: 6:23 p.m. 	In session at 6:00 p.m. OUT: 6:23 p.m.
5. Action taken from Executive Session	<ul style="list-style-type: none"> Motion by Wagelin and seconded by Sobottka to offer the position of Police Administrative Assistant to the applicant interviewed, Refer to City Council. 	Place Executive Session for Personnel Section 2 (C) (1) on June 4 Council Meeting.
6. Approve Minutes of April 25, 2019 regular meeting and the May 2, 2019 Special Meeting	<ul style="list-style-type: none"> Minutes reviewed, motion: Wagelin, second Sobottka for approval as presented. Vote unanimous. 	Minutes approved as presented.

<p>7. Old Business: Section 4-1 Animal Harboring and Section 16-1 Small Animal Store generally</p>	<ul style="list-style-type: none"> The committee reviewed the attorney's draft of the new language for these codes. Recommend on a motion by Sobottka and second by Wagelin to the Council for first reading on June 4, 2019. Vote unanimous 	<p>Place on Council Agenda for first reading June 4, 2019</p>
<p>8. New Business: a. Amending Section 32-502 Storage Area Regulations</p>	<ul style="list-style-type: none"> The committee reviewed and with a motion by Sobottka and second by Wagelin moved to send to council for first reading on June 4, 2019. Vote unanimous. 	<p>Place on Council agenda for first reading June 4, 2019.</p>
<p>8 b. Amending Section 32924 Service disconnection and reconnection charges and Section 32-25 Same-electrical.</p>	<ul style="list-style-type: none"> The committee reviewed the documents and with a motion by Sobottka and second by Wagelin moved to send to the Council for first reading on June 4, 2019. Vote unanimous. 	<p>Place on Council agenda for first reading June 4, 2019.</p>
<p>8c. Amending Chapter 26, Article II and Chapter 32, Article IV for Sewer Pipe Excavation and resurfacing materials</p>	<ul style="list-style-type: none"> The committee reviewed the documents and with a motion from Sobottka and second by Wagelin moved to send to the Council for first reading on June 4, 2019. Vote unanimous 	<p>Place on Council agenda for first reading June 4, 2019</p>
<p>8d. Update on City Safety Program</p>	<ul style="list-style-type: none"> Item removed from agenda till next meeting 	<p>Place under New Business on the June 20, 2019 OPLS meeting agenda.</p>
<p>8e. Informational discussion on restricting the Office of the City Clerk.</p>	<ul style="list-style-type: none"> Mayor Wescott and Adm. Blackert shared information that they are working on to restructure the Office of the City Clerk. At the next OPLS meeting in June, the committee will be receiving proposed Job descriptions and further details to be considered. This information is also going to be shared with the Finance Committee at their next meeting. 	<p>Place on agenda for the May Finance Meeting and the June OPLS meeting.</p>
<p>9. Department Safety Meeting Minutes review</p>	<ul style="list-style-type: none"> The committee reviewed the committee meetings as presented and on a motion by Wagelin and second by Sobottka, the minutes were accepted as presented into the record. Unanimous vote. 	<p>Safety minutes approved.</p>
<p>10. Committee Member Items</p>	<ul style="list-style-type: none"> Alderswoman Sobottka informed the committee that she will be out of town on the scheduled date for the June OPLS meeting. Upon review of the calendar, it was agreed to change to date of the June meeting to Thursday, June 20, 2019 at 5:30 p.m. 	<p>Make notifications accordingly of the OPLS Committee meeting change for June 2019.</p>
<p>11. Adjournment</p>	<ul style="list-style-type: none"> With no other business to come before the Committee, Chairman Snow adjourned the meeting 	<p>Meeting adjourned at 7:26 p.m.</p>



Acting Chairman Brian Snow