

Rock Falls Utility Committee
City of Rock Falls Electric Department
Industrial Park Road, Rock Falls
Monday, June 24, 2019
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Review of Minutes from May 29, 2019 meeting
ACTION REQUESTED: Approve Minutes from May 29, 2019 meeting
- C. City of Fulton – Interest in Fiber partnership

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Sauk Valley Landlords Association

2. Water Department

- a. Superintendent update
- b. Update on Penny Murray, 1207 Avenue A (Well to City Connect)
- c. Review “Backwash Panels Upgrade/Replacement” capital project

ACTION REQUESTED: Approve Backwash Panel Upgrade/Replacement project and waiving of formal bid letting process and recommend to council for approval of both the project and bid waiving.

- d. Review Bid Award Recommendation letter from Willett Hofmann for award of the Haskell Avenue & Thomas Avenue Watermain Extensions

ACTION REQUESTED: Approve and recommend to City Council award of the Haskell Avenue & Thomas Avenue Watermain Extension project to Civil Constructors, Inc., 2283 US Rt. 20, Freeport, IL 61032 as low bidder in the amount of \$76,358.20.

3. Wastewater Department

- a. Superintendent update
- b. Update 2103 Industrial Park Road – 60 days is Tuesday, July 31, 2019
- c. Update on Lakeside Bearing Installation

4. Electric Department

- a. Superintendent Update – Hydro-Schmitt Pipe Install- Solar – Tree Trimming
- b. Civic Plaza 2

5. Fiber/Broadband Department

- a. Superintendent Report and updates
- b. Fiber Sign Ups
- c. Review and discuss Rise Broadband and relationship moving forward.

6. Other Action

- a. APPA Annual Conference

POLICY/EDUCATION

- E. June is the annual Policy Review
 - 1. Term review
 - 2. Annual Goal Review C-3 – Discussion of Goals
 - Benchmarking – Performance evaluation (Financial, personnel and board) –
 - Succession Planning
- F. Next Meeting Date & Time
- G. Committee Member Items
- H. Executive Session
- I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:
Fiscal Year to Date Billed Utility Totals
Accounts Receivable Report
Collection Report

Jan	APPA Training
Feb	Review Preliminary O & M – Begin Rate Studies as needed
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	
June	Policy Review & Goal Setting
July	
Aug	Education –
Sept	Education –
Oct	
Nov	Review Capital Projects for upcoming fiscal year & finalize
Dec	Approve Capital Budgets

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