

# City of Rock Falls

## Utilities Committee Meeting Minutes

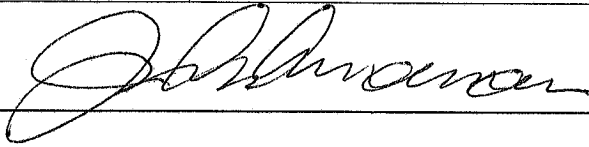
Date: 6/24/19 Time Meeting Started: 8:15 am Time Meeting Ended: 10:20 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Kuhlemier	x	Ed Cox	x
Alderman Wangelin	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	x	Diane Hatfield	x
Tom Myers	A	Administrator Blackert	x
Kim Groharing	x	Matt Cole	x
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Review of Minutes from May 29, 2019 meeting	<ul style="list-style-type: none"> <li>A motion was made by Kim Groharing and second by Alderman Wangelin to approve the minutes of the May 29, 2019 meeting</li> </ul>	Motion carried, minutes approved
City of Fulton	<ul style="list-style-type: none"> <li>Committee was notified that they were not able to attend meeting.</li> </ul>	No action
Utility Office: Update	<ul style="list-style-type: none"> <li>Diane Hatfield presented information that she gave to the Sauk Valley Landlords Association.</li> </ul>	No Action
Water Department: Well to City Connect-1207 Avenue A-Update	<ul style="list-style-type: none"> <li>Ted Padilla reported that he has not had much contact with Penny Murray but will continue to try and keep customer going on getting help from USDA</li> </ul>	No Action
Water Department: Backwash Panels Upgrade/Replacement Capital Project	<ul style="list-style-type: none"> <li>Ted Padilla asked for approval of project in the amount of \$100,180.00 to WesTech/Complete Electric as well as waiving of formal bid letting process. A motion was made by Alderman Kuhlemier and second by Alderman Wangelin. All in favor and was approved to forward to Council.</li> </ul>	Motion carried, To Council
Water Department: Haskell & Thomas Avenue's water extension project	<ul style="list-style-type: none"> <li>Ted Padilla asked for approval of awarding contract to Civil Constructors Inc, 2283 US Rt 20, Freeport, IL 61032 as low bidder in the amount of \$76,358.20. A motion was made by Shane Brown and second by Kim Groharing. All in favor and was approved to forward to Council.</li> </ul>	Motion carried, To Council

Wastewater Department: Updates	<ul style="list-style-type: none"> <li>Ed Cox reported the plant is running well. Insituform is in town to work on manhole at W. 2<sup>nd</sup> St &amp; 8<sup>th</sup> Ave. Once work is completed, Civil will perform road restoration.</li> <li>RedZone is also in town and starting work.</li> </ul>	No Action
Wastewater Department: 2103 Industrial Park Road	<ul style="list-style-type: none"> <li>Ed Cox reported that certified letter was sent out by legal advising they had 60 days to complete connection (July 31, 2019). In the event of non-compliance, Committee approved going forward automatically with no further action needed.</li> </ul>	No Action
Wastewater Department: Update on Lakeside Bearing Installation	<ul style="list-style-type: none"> <li>Ed Cox reported that first bearing has been installed and work has started on the second. To date everything has gone well. Will be looking into a quote to inspect bottom bearings at a future date.</li> </ul>	No Action
Electric Department: Updates	<ul style="list-style-type: none"> <li>Dick Simon reported that Hydro has been running well and work is being done on replacing bearings.</li> <li>Schmitt pipe has been installed but conditions are too muddy to complete entire project.</li> <li>Solar within RF Electric is well below the allowed 2% of peak (392.74 Kw) at 132.64 Kw installed.</li> <li>Tree Trimming is moving along well.</li> </ul>	No Action
Electric Department: Civic Plaza II (Rock Falls Apartments LLC)	<ul style="list-style-type: none"> <li>Dick Simon presented memo from Mark Searing (RF Building Inspector) stating current code violations. A motion was made by Mayor Wescott and second by Alderman Kuhlemier to work with new owners on establishing a time line to bring building into compliance. All were in favor.</li> </ul>	Motion carried
Fiber/Broadband Department: Update	<ul style="list-style-type: none"> <li>Wayne Shafer reported on a timeline of the past couple of years including COS, marketing (Mind Fire), participating in community events as well as the Champion program.</li> </ul>	No Action
Fiber/Broadband Department: Rise Broadband	<ul style="list-style-type: none"> <li>Wayne Shafer reported on the desire by Rise Broadband for a new contract with the City to provide a fiber connection in the future. At this time, Committee was not in favor to continue this agreement.</li> </ul>	No Action
Other Action: APPA Annual Conference	<ul style="list-style-type: none"> <li>Both Alderman Schuneman and Mayor Wescott reported the conference was very good.</li> </ul>	No Action
Term Review	<ul style="list-style-type: none"> <li>Committee reviewed terms of current members</li> </ul>	No Action
Annual Goal Review	<ul style="list-style-type: none"> <li>Committee discussed annual goals to be pursued by the City Administrator/Utility Operations Manager and Committee. Discussion regarding the merits of benchmarking and previous proposal given by Baker Tilly. Committee agreed and directed Administrator Blackert to pursue benchmarking for electric only. Committee also agreed to pursue a succession plan for department heads.</li> </ul>	Motion carried

Next Meeting Date & Time	<ul style="list-style-type: none"><li>The next meeting will be held on July 22nd at 8:15 am</li></ul>	No action
Committee Member Items	<ul style="list-style-type: none"><li>Mayor Wescott reminded members of the Green River Blade signing event to take place on July 17, 2019 in Deer Grove from 11:30 to 1:30. Members are to contact Dick Simon if they wish to attend.</li></ul>	No Action
Adjournment	<ul style="list-style-type: none"><li>With nothing else for the good of the committee, the meeting was adjourned at 10:20 am</li></ul>	Meeting ends at 10:20 am



Committee Chairman