

City of Rock Falls

Utilities Committee Meeting Minutes

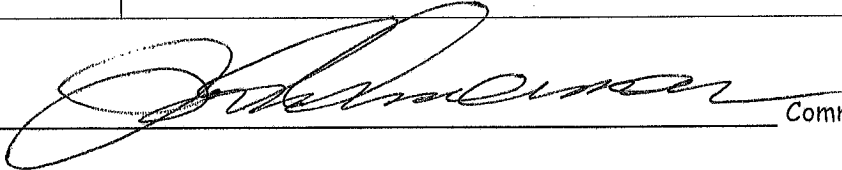
Date: 7/ 22 / 19 Time Meeting Started: 8:15 am Time Meeting Ended: 9:58 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Kuhlemier	A	Ed Cox	x
Alderman Wangelin	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	x	Diane Hatfield	x
Tom Myers	x	Administrator Blackert	x
Kim Groharing	x	Matt Cole	x
		Randy Boonstra-City of Fulton	x
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from June 24, 2019 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and second by Shane Brown to approve the minutes of the June 24, 2019 meeting 	Motion carried, minutes approved
Update on Civic Plaza II (Rock Falls Apartments LLC)	<ul style="list-style-type: none"> Mark Searing reported that initial letter to new owners had been responded to but the follow letter has not. Committee instructed Matt Cole to send letter requesting a timeline. 	Atty to send letter
City of Fulton	<ul style="list-style-type: none"> Randy Boonstra from the City of Fulton talked to Committee about a possible partnership in Fiber. 	No action
Utility Office: Update	<ul style="list-style-type: none"> Diane Hatfield reported that Micro Industries was cut for delinquent payment on July 18th. 	No action
Utility Office: Write-Offs April 2019 thru June 2019	<ul style="list-style-type: none"> Diane Hatfield asked for approval of 2nd quarter write offs in the amount of \$11,975.89. A motion was made by Tom Myers and second by Kim Groharing to send to Finance Committee 	Motion carried, To Finance Committee
Water Department: Update	<ul style="list-style-type: none"> Ted Padilla reported that department training is progressing very well 	No Action
Water Department: Well to City Connect 1207 Ave A	<ul style="list-style-type: none"> Ted Padilla reported that he has not had any contact with Penny Murray. A motion was made by Mayor Wescott and second by Alderman Wangelin to instruct Matt Cole to file complaint. 	Motion carried, To attorney to start legal proceedings

Water Department: Well to City Connect 211 E 7 th St	<ul style="list-style-type: none"> • Ted Padilla reported that time has run out for connection. A motion was made by Mayor Wescott and second by Shane Brown to give 30 days before starting legal procedures. 	Motion carried, No Action
Wastewater Department: Updates	<ul style="list-style-type: none"> • Ed Cox reported the plant is running well. • Sewer lining project is complete. • Second bearing has been installed and running very well. • RedZone has had cameras get stuck periodically and are a little behind in reporting to City. • Route 30 catch basins will not be fixed. A letter to IDOT needs to be sent to redo the agreement with the City 	No Action
Wastewater Department: 2103 Industrial Park Road	<ul style="list-style-type: none"> • Ed Cox reported that owner has retained legal representation and has until July 31, 2019 to file a formal response. A motion was made by Mayor Wescott and second by Alderman Schuneman to file complaint if nothing has been done by deadline. 	Motion carried, To attorney to start legal proceedings
Electric Department: Updates	<ul style="list-style-type: none"> • Dick Simon reported that hydro kwh is up and had 6 power outages. Unit 1 should be on line today. • Tree trimming is proceeding after a month break. • Running generators because of heat. • Trip to Green River for ribbon cutting on wind farm was interesting. 	No Action
Fiber/Broadband Department: Update	<ul style="list-style-type: none"> • Wayne Shafer reported a ground restoration issue has been taken care of. • GIS enhancement is progressing well • Schools are on board • Providing dark fiber to TMobile & US Cellular—might be a competitor but could produce \$63,000 annual income • No residential outages just one business outage but only a small problem 	No Action
Fiber/Broadband Department: Fiber Sign Ups	<ul style="list-style-type: none"> • Wayne Shafer reported that sign ups are down. The next town hall informational meeting is scheduled for July 31st and August 14th. 	No Action
Fiber/Broadband Department: Exploration of Last Mile Wireless	<ul style="list-style-type: none"> • Wayne Shafer reported the City could offer a wireless product and still have an end goal of fiber that would produce income. There would be a cost savings by splitting wireless with Fulton and Morrison 	No Action
Other Action: Electric Only Rates	<ul style="list-style-type: none"> • Administrator Blackert reported she had talked with Lynn Deter of the Whiteside Housing Authority and asked the Committee to think about if the City should have an electric only rate. 	No Action
Succession Planning/Benchmarking	<ul style="list-style-type: none"> • Administrator Blackert reported that she will start working on the succession process by starting with questionnaire to department heads • Benchmarking is a proposal for electric only from Baker Tilly 	No Action

Next Meeting Date & Time	<ul style="list-style-type: none">The next meeting will be held on August 26th at 8:15 am	No action
Adjournment	<ul style="list-style-type: none">With nothing else for the good of the committee, the meeting was adjourned at 9:58 am	Meeting ends at 9:58 am



Committee Chairman