



City of Rock Falls OPLS Committee Meeting Minutes

Date: June 25, 2020 **Time Meeting Started:** 5:30 p.m. **Time Meeting Ended:**

Members		Also Attended	
Chairman Sobottka	P	Mayor Wescott	P
Alderwoman Palmer	P	Administrator Blackert	P
Alderman Snow	A		
Alderman Wagelin	P		
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order	<ul style="list-style-type: none"> Chairman Sobottka called the meeting to order with a quorum present 	In session 5:30 p.m.
2. Audience Request	<ul style="list-style-type: none"> None 	None
3. Approve Minutes May 28, 2020	<ul style="list-style-type: none"> Following a review of the minutes, motion: Palmer, seconded: Wagelin to approve the minutes as presented. Vote: unanimous 	Minutes of May 28, 2020 approved
4. New Business: a. vacancy in Water Department	<ul style="list-style-type: none"> Water Depart Asst. Supt. Toni Poci has transferred to the Electric Department to take the position vacated with the retirement of Dave Cruz. At this time, we have made some changes to the Assistant Water Dept. Supt. Job Description. Following a review and discussion of the new document motion: Palmer, seconded: Wagelin to approve the job description and send it to the Council for approval. Vote: unanimous. 	Send Asst. Water Dept. Supt. job description to the Council for approval.
5. Department Safety Meeting Minutes Review	<ul style="list-style-type: none"> The committee reviewed the safety minutes from the Departments as presented. Motion: Wagelin, seconded: Palmer to accept as presented. Vote unanimous. 	Safety Minutes approved
6. Committee Member items	<ul style="list-style-type: none"> No Committee Member items 	None

<p>7. Executive Session: Section 2(c)(1) Employee hiring, firing, compensation, discipline and performance.</p>	<ul style="list-style-type: none"> • Motion to enter into executive session for Section 2(c)(1) to include Mayor Wescott and Adm. Blackert. Made by Palmer, seconded: Wagelin. Roll call: Sobottka, Wagelin and Palmer all voting Yes. Motion carries unanimously. • Motion to return to regular session made by Wagelin; seconded by Palmer. Roll Call vote: Sobottka, Wagelin and Palmer all voted yes. Vote unanimous. Return to regular session @ 18 	<p>In Executive Session @ 5:35 p.m.</p> <p>Out of Executive Session @ 5:50 p.m.</p>
<p>8. Action Taken from Executive Session</p>	<ul style="list-style-type: none"> • None 	<p>none</p>
<p>9. Adjournment</p>	<ul style="list-style-type: none"> • With no other business to come before the Committee, Chairman Sobottka called for adjournment. Motion: Wagelin, second: Palmer motion unanimously carried. 	<p>Meeting adjourned @</p>

Violet Sobottka, Committee Chairman