



City of Rock Falls OPLS Committee Meeting Minutes

Date: July 23, 2020

Time Meeting Started: 5:30 p.m.

Time Meeting Ended: 6:32 p.m.

Members		Also Attended	
Chairman Sobottka	P	Mayor Wescott	P
Alderman Palmer	P	Administrator Blackert	P
Alderman Snow	P	Alderman Kleckler	P
Alderman Wagelin	P	Alderman Babel	P
Also Attended			

Topic	Discussion	Plan of Action
82. Audience Requests	<ul style="list-style-type: none"> None 	N/A
3. Approve minutes of June 25, 2020 OPLS Committee Mtg.	<ul style="list-style-type: none"> Following a review of the minutes, motion made: Wagelin, seconded: Palmer to accept the minutes as presented. Vote unanimous 	Minutes of June 25, 2020 approved.
4. New Business a. Review Municipal Code-Div. 5.5-City Collector	<ul style="list-style-type: none"> Mayor Wescott led a discussion about the code book in regards to the position of City Collector. With the passing of Mr. Arduni and the restructure of the business office this position should be removed from the Municipal Code. Currently, the job description of the Business Office Supervisor includes all of the City Collector qualifications and more. Following a discussion, motion made: Snow; second; Palmer to have City Attorney take the necessary steps to remove this position from code. Vote unanimous. 	City Attorney to remove City Collector position from Municipal Code. Send to Council
4. b. Review Municipal Code – Div. 3 – City Clerk	<ul style="list-style-type: none"> In conjunction with the above taken action, the City Clerk position should have the responsibilities re-instated to the position they were prior to the passage of the City Collector position. Motion: Wagelin, second: Snow. Vote unanimous 	City Attorney to change the City Clerk outlines responsibilities back to pre-City Collector position. Send to Council
5. Old Business	<ul style="list-style-type: none"> No Items 	N/A
6. Department Safety Mtg. Minutes Review	<ul style="list-style-type: none"> Following review of all the Department Safety Minutes, motion by Wagelin, second: Snow to approve as presented. Vote unanimous 	Minutes approved.
7. Committee Member Items	<ul style="list-style-type: none"> No Items 	N/A
8. Executive Session a. Personnel-Section 2(c)(1)-0 Employee hiring, firing, compensation, discipline	<ul style="list-style-type: none"> Motion: Palmer second Wagelin to enter into executive section to include Alderman Kleckler, Alderman Babel. Roll Call shows Sobottka, Palmer, Wagelin and Snow voting yes. No descending votes. In session at 5:46 p.m. Vote to exit executive session, motion: Palmer, second: Wagelin. Roll Call vote Sobottka, Wagelin, Palmer and Snow voting yes. No descending votes 	In session @ 5:46 p.m. Out of session @ 6:25 p.m.
9. Action taken in Executive Session	<ul style="list-style-type: none"> None 	N/A

10. Adjournment	• With no other Business to come before the committee meeting motion to adjourn: Snow, second: Palmer. Vote unanimous	Meeting adjourned @ 6:32 p.m.
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Violet Sobottka Committee Chairman