

Rock Falls Utility Committee
City of Rock Falls Electric Department
Industrial Park Road, Rock Falls
Monday, January 27, 2020
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
Joey Shuman
- C. Review of Minutes from December 19, 2019 meeting
ACTION REQUESTED: Approve Minutes from December 19, 2019 meeting

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Review write-offs for 10/1/19 thru 12/31/19

ACTION REQUESTED: Approve write-offs as submitted and forward to Finance Committee.

2. Water Department

- a. Superintendent update
- b. 617 East 4th Street – Lead Service Line Form
- c. Well to City updates (City Attorney)

3. Wastewater Department

- a. Superintendent update
- b. Update 2103 Industrial Park Road (City Attorney)

4. Electric Department

- a. Superintendent Update
- b. Avenue A Project Update
 - 1. Meeting with Tri-City Electric (Contractor for project)
 - 2. Transformer Delay
 - 3. Switch Gear Update – photo included

5. Fiber/Broadband Department

- a. Superintendent Updates

6. Capital Budget Review

ACTION REQUESTED: Approve Capital Budgets as presented

7. Benchmarking/Succession Planning/Other

- a. Benchmarking is ongoing. Should have preliminary items for next month
- b. Review succession plan for Water Superintendent
- c. Discussion on year to date revenue/expenses budget vs. actuals.

POLICY/EDUCATION

- E. APPA Training
- F. Next Meeting Date & Time – February 24th, 2020 – NEED TO RESCHEDULE. Monday the 17th is a holiday so will need to find another date
- G. Committee Member Items
- H. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Jan	Approve Capital Budgets
Feb	Review Preliminary O & M – Begin Rate Studies as needed
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	
June	Policy Review & Goal Setting
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.