

Rock Falls Utility Committee  
Council Chambers  
603 West 10<sup>th</sup> Street  
Monday, October 26, 2020  
8:15 A.M.

**AGENDA**

CALL TO ORDER

- A. Roll Call
- B. B. Public Comment – Request to review ICC moratorium.
- C. Review of Minutes from September 28, 2020 meeting.  
***ACTION REQUESTED:*** Approve minutes from September 28, 2020 Utility Committee meeting.

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

D. New Business

**1. Utility Office**

- a. Superintendent Update
- b. Review July 2020 through September 2020 write-offs.

***ACTION REQUESTED:*** Approve utility write-offs for July 2020 through September 2020 and forward to Finance Committee.

**2. Water Department**

- a. Superintendent update
- b. Review six-year Pow-R-Guard Maintenance Agreement with Altorfer for maintenance of generator.

***ACTION REQUESTED:*** Approve and authorize execution of six-year Pow-R-Guard Maintenance Agreement with Altorfer Power Systems of 4712 Buckeye Street, Davenport, IA 52802 in the amount of \$1,725 annually.

- c. Personnel Update

**3. Wastewater Department**

- a. Superintendent update
  - b. Review bid tab for 2021 backhoe. (Local Vendor Purchasing Policy Included)
- ACTION REQUESTED:*** Recommend award of Caterpillar backhoe purchase to Altorfer, 2809 West Rock Falls Rd, Rock Falls, IL 61071 as low bid in the amount of \$97,257 (with consideration of local vendor policy) with 84 month financing at 0% interest to the City Council.

**4. Electric Department**

- a. Superintendent Update
  - b. Avenue A Project Update
  - c. AMI Update
  - d. Review Service Agreement with Cloudpoint.
- ACTION REQUESTED:*** Approve Service Agreement with Cloudpoint, 1407 West Front Street, P.O. Box 1017, Roanoke, IL 61561 for 3 years at the monthly cost of \$5,950 and forward to City Council.

- e. Review Vacuum Excavation & Pothole System bids received.

**ACTION REQUESTED:** Recommend award of Vacuum Excavation Potholing System purchase to Vermeer Midwest, 1801 179<sup>th</sup> Street N, East Moline, IL 61244 as low bid with trade-in the amount of \$55,000 to the City Council.

**5. Fiber/Broadband Department**

- a. Superintendent Update

**6. City Attorney**

- a. Civic Plaza
- b. Update 2103 Industrial Park Road
- c. Well to City

**7. Benchmarking/Succession Planning/Other**

**None this month**

**8. Utility Manager**

- a. Review 5-year License Agreement with State of Illinois DNR for a watermain under the canal at Dixon Avenue for a total cost of \$1,200.

**ACTION REQUESTED:** Approve 5-year License Agreement with State of Illinois DNR for a watermain under the canal at Dixon Avenue for a total cost of \$1,200 and forward to City Council for approval.

- b. Review 5-year License Agreement with State of Illinois DNR for storm sewer East 7<sup>th</sup> Street and Avenue E to Canal for a total cost of \$1,150.

**ACTION REQUESTED:** Approve 5-year License Agreement with State of Illinois DNR for a storm sewer East 7<sup>th</sup> Street and Avenue E to Canal for a total cost of \$1,150 and forward to City Council for approval.

- c. Usage Comparison for September 2020 vs. September 2019

**POLICY/EDUCATION**

- G. APPA Training Update – On hold
- H. Next Meeting Date & Time – November 23, 2020 (Week of Thanksgiving)
- I. Executive Session Section
- J. Committee Member Items
- K. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Jan	Approve Capital Budgets
Feb	
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	Officer elections
May	

June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	Baker Tilly – Benchmarking (Hopefully)
Dec	Review Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.