



# City of Rock Falls

## Utilities Committee Meeting Minutes

Date: 3/23/2020      Time Meeting Started: 8:15 am      Time Meeting Ended: 9:46 am

Members		Also Attended	
Alderman Schuneman - Chairman	A	Ted Padilla	x
Alderman Kuhlemier	A	Ed Cox	x
Alderman Wangelin	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	A	Diane Hatfield	x
Tom Myers	x	Administrator Blackert	x
Kim Groharing	x	Matt Cole - City Attorney	x
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Review of Minutes from February 18, 2020 meeting	<ul style="list-style-type: none"> <li>A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the February 18, 2020 meeting.</li> </ul>	Motion carried, minutes approved
Utilities Office: Update	<ul style="list-style-type: none"> <li>Diane Hatfield reported that department is working split shift and no disconnections for non-payment will occur until May 1<sup>st</sup>.</li> </ul>	No Action
Water Department: Update	<ul style="list-style-type: none"> <li>Ted Padilla reported department is currently working split shift. He will be working every day.</li> </ul>	No Action
Water Department: 617 E 4 <sup>th</sup> Street	<ul style="list-style-type: none"> <li>Ted Padilla requested approval of getting bids for replacement of lead service and a payback schedule of up to three years. A motion was made by Kim Groharing and second by Alderman Wangelin.</li> </ul>	Motion carried
Water Department: 3 <sup>rd</sup> Avenue Watermain Project	<ul style="list-style-type: none"> <li>Ted Padilla reported that project will be done at a later date. There are currently no leaks.</li> </ul>	No Action
Wastewater Department: Updates	<ul style="list-style-type: none"> <li>Ed Cox reported department is working split shift. He will be working every day.</li> <li>Sink hole on E 8<sup>th</sup> St will start to dig today to figure out problem.</li> </ul>	No Action
Electric Department: Department Update	<ul style="list-style-type: none"> <li>Dick Simon reported department is working split shift.</li> <li>Michels is starting work on poles.</li> <li>Hydro will be down for repair next week.</li> </ul>	No Action

Electric Department: Avenue A Substation Update	<ul style="list-style-type: none"> <li>• Dick Simon reported work is ahead of schedule.</li> <li>• There has been weekly communication concerning the transformer delay. It should be reaching the assembly line.</li> <li>• Switch gear has been installed with only a few punch list items remaining.</li> <li>• Work on generator installation has not started yet. It is hoped to start this week.</li> </ul>	No Action
Electric Department: AMI Pricing	<ul style="list-style-type: none"> <li>• Dick Simon requested approval of AMI pilot program for meter reading capabilities. A motion was made by Alderman Wangelin and second by Kim Groharing to approve and forward to Council for approval.</li> </ul>	Motion carried
Fiber/Broadband Department: Update	<ul style="list-style-type: none"> <li>• Wayne Shafer reported 13 new signups and 4 new installs are scheduled (at least to do outside work).</li> </ul>	No action
Fiber/Broadband Department: Discussion of Partnerships	<ul style="list-style-type: none"> <li>• Wayne Shafer and Robbin Blackert briefly discussed two offers from Syndeo and SurfAir out of the four original options. Robbin will put financials together on both and send out to committee members.</li> </ul>	No action
City Attorney: Civic Plaza	<ul style="list-style-type: none"> <li>• Matt Cole reported the City as not heard anything from Civic Plaza attorney. A motion was made by Alderman Wangelin and second by Tom Myers to proceed with the threat of litigation.</li> </ul>	Motion carried
City Attorney: 2103 Industrial Park Road	<ul style="list-style-type: none"> <li>• Matt Cole reported that depositions are scheduled for April 21, 2020 and with the court closed right now it will probably not be until June before anything happens.</li> </ul>	No Action
City Attorney: Well to City	<ul style="list-style-type: none"> <li>• Matt Cole reported we have default judgments on a couple but with the court system down nothing will happen for a while.</li> </ul>	No Action
Budget Approvals	<ul style="list-style-type: none"> <li>• A motion was made by Alderman Wangelin and second by Tom Myers to forward O&amp;M Budgets to Finance Committee</li> </ul>	Motion carried
Benchmarking/ Succession Planning/ Term Reviews	<ul style="list-style-type: none"> <li>• Robbin Blackert reported work on benchmarking is almost complete.</li> <li>• No succession planning for this month</li> <li>• Kim Groharing agreed to continue with the Utilities Committee with his new term renewal until April 30, 2025</li> </ul>	No Action
APPA Training	<ul style="list-style-type: none"> <li>• Mayor Wescott reported APPA training is on hold for now.</li> </ul>	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> <li>• The next meeting will be held on April 27, 2020 at 8:15 am</li> </ul>	No action

Adjournment	• With nothing else for the good of the committee, the meeting was adjourned at 9:46 am	Meeting ends at 9:46 am
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Ann. B. Kerrett

ACTING

Committee Chairman