

## City of Rock Falls Utilities Committee Meeting Minutes

Date: 8/24/2020

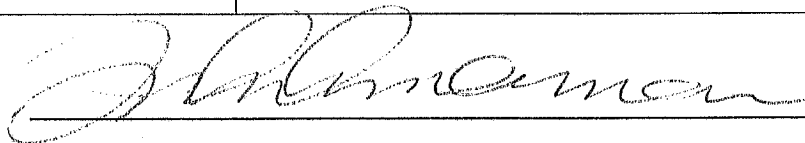
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:30 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Wangelin	x	Ed Cox	x
Alderman Snow	A	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	x	Diane Hatfield	x
Tom Myers	A	Administrator Blackert	x
Kim Groharing	x	Matt Cole - City Attorney	x
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Review of Minutes from July 27, 2020 meeting	<ul style="list-style-type: none"> <li>A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the July 27, 2020 meeting.</li> </ul>	Motion carried, minutes approved
Utilities Office: Update	<ul style="list-style-type: none"> <li>Diane Hatfield reported that disconnections are going better than expected.</li> </ul>	No Action
Water Department: Update	<ul style="list-style-type: none"> <li>Ted Padilla reported a leak has been discovered at the football field. Work continues to locate other leaks.</li> <li>Ted reported work on the water main and lift station at the Schmitt project continues.</li> </ul>	No Action
Wastewater Department: Update	<ul style="list-style-type: none"> <li>Ed Cox reported that work is being done for the permit renewal. It might be another 6 to 12 months before this is complete. The City is ahead of the 2030 new standards.</li> <li>The City might need to consider a new firm for engineering of the sewer plant.</li> <li>Insituform is in the process of repairing some work that will be covered by warranty.</li> </ul>	No Action
Electric Department: Update	<ul style="list-style-type: none"> <li>Dick Simon reported reliability was at 99.6 with 7 outage as well as the hydro plant is running well.</li> <li>During the storm from two weeks ago, 2/3 of the City had lost power but by 6:00 am the next morning virtually everyone had been restored with 100 percent being restored by 8:00 pm on Tuesday.</li> <li>Solar project is going well.</li> </ul>	No Action
Electric Department: Avenue A Project Update	<ul style="list-style-type: none"> <li>Dick Simon reported the transformer test has been sent to the engineer for review. There is only one item remaining from the punch list.</li> </ul>	No Action

Electric Department: AMI Update	<ul style="list-style-type: none"> <li>Dick Simon reported that three test meters have been installed but billing issues need to be resolved before proceeding with more installs.</li> </ul>	No Action
Fiber/Broadband Department: Update	<ul style="list-style-type: none"> <li>Wayne Shafer reported the City is waiting on payment for the sale of fiber within the city of Dixon.</li> <li>There were two service attacks during the month but neither affected the network.</li> </ul>	No Action
Fiber/Broadband Department: Asset Purchase Agreement With Surf Air Wireless	<ul style="list-style-type: none"> <li>Wayne Shafer reported that the bulk of the contract is set along with an increase in the purchase amount by \$250,000. Work continues with all the exhibits including the broadband franchise agreement. A motion was made by Shane Brown and a second by Alderman Wangelin to approve the sale and forward to Finance Committee.</li> </ul>	Motion carried unanimously, To Finance Committee
Fiber/Broadband Department: Defeasance & Escrow	<ul style="list-style-type: none"> <li>Robbin Blackert explained the need to move funds to an escrow account and that this will not affect rates in the future. There is a draft resolution for the transfer.</li> </ul>	No Action
City Attorney: Updates	<ul style="list-style-type: none"> <li>Matt Cole reported that the City is waiting on response to complaint filed against Civic Plaza.</li> <li>2103 Industrial Park Road-next hearing is scheduled for September.</li> <li>Well to City-all have default judgments. Now it is up to the City to maybe proceed with hook up and charge the customer or something else.</li> </ul>	No Action
Utility Manager: Review of July Utility Usage Comparison	<ul style="list-style-type: none"> <li>Robbin Blackert reported residential numbers are starting to reflect the anticipated increase. Not sure at this time what will end up as uncollectible.</li> </ul>	No Action
Committee Member Items	<ul style="list-style-type: none"> <li>Mayor Wescott reported that he is looking into an after hours non-emergency calls software service (Milsoft). This is needed to lightened the calls that are received by 911 that are non-emergency calls.</li> </ul>	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> <li>The next meeting will be held on September 28, 2020 at 8:15 am in Council Chambers</li> </ul>	No Action
Adjournment	<ul style="list-style-type: none"> <li>With nothing else for the good of the committee, the meeting was adjourned at 9:30 am</li> </ul>	Meeting ends at 9:30 am



Committee Chairman