


## City of Rock Falls Utilities Committee Meeting Minutes

Date: 11/23/2020      Time Meeting Started: 8:15 am      Time Meeting Ended: 9:10 am

| Members                       |   | Also Attended             |   |
|-------------------------------|---|---------------------------|---|
| Alderman Schuneman - Chairman | X | Ted Padilla               | A |
| Alderman Wangelin             | X | Ed Cox                    | X |
| Alderman Snow                 | A | Dick Simon                | X |
| Mayor Wescott                 | X | Wayne Shafer              | X |
| Shane Brown                   | X | Diane Hatfield            | X |
| Tom Myers                     | X | Administrator Blackert    | X |
| Kim Groharing                 | X | Matt Cole - City Attorney | X |
| X-Attended A-Absent           |   |                           |   |

| Ordinance/Topic                                   | Discussion   | Plan of Action                   |
|---|--|----------------------------------|
| CALL TO ORDER                                     | <ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am via Zoom due to pandemic</li> </ul>   | Meeting begin at 8:15 am         |
| Review of Minutes from October 26, 2020 meeting   | <ul style="list-style-type: none"> <li>A motion was made by Kim Groharing and a second by Alderman Wangelin to approve the minutes of the October 26, 2020 meeting.</li> </ul>   | Motion carried, minutes approved |
| Utilities Office: Update                          | <ul style="list-style-type: none"> <li>Diane Hatfield reported that effective today the Utilities Office will operate with a split shift staff due to the pandemic.</li> </ul>   | No Action                        |
| Utilities Office: Review ICC Moratorium           | <ul style="list-style-type: none"> <li>Nothing to report or change on procedures.</li> </ul>   | No Action                        |
| Water Department: Update                          | <ul style="list-style-type: none"> <li>In Ted Padilla absence, Robbin Blackert reported that training has started with the new water department hire and is progressing well.</li> </ul>   | No Action                        |
| Wastewater Department: Update                     | <ul style="list-style-type: none"> <li>Ed Cox reported the plant is running well however due to the pandemic, service has been taking longer.</li> </ul>   | No Action                        |
| Wastewater Department: Rock River Watershed Group | <ul style="list-style-type: none"> <li>Ed Cox recommended the City be in the group to help with permitting issues in the future. It will be a per City connection fee at approximately \$16,000 annually. This will enable the City to be involved at the ground level going forward with the ability to vote on changes in the future.</li> </ul> | No Action                        |
| Electric Department: Update                       | <ul style="list-style-type: none"> <li>Dick Simon reported reliability was good with four outages. The hydro plant is running well.</li> </ul>   | No Action                        |
| Electric Department: Avenue A Project Update      | <ul style="list-style-type: none"> <li>Dick Simon reported the transformer is set and is back to normal feeds.</li> </ul>  | No Action                        |

|  |   |                                    |
|--|---|------------------------------------|
| Electric Department:<br>AMI Update   | <ul style="list-style-type: none"> <li>Dick Simon reported that seven new AMI meter have been installed and more will be installed this week.</li> </ul>  | No Action                          |
| Electric Department:<br>PSE for 15kV<br>Padmount Distribution<br>Switchgear at<br>Schmitt Addition Lift<br>Station | <ul style="list-style-type: none"> <li>Dick Simon requested approval of purchase G&amp;W LPFI switchgear. A motion was made by Alderman Wangelin and second by Kim Groharing to approve purchase from RESCO Rural Electric Supply Coop, PO Box 44430, Madison, WI 53744 in the amount of \$68,845 and forward to City Council. Motion carried unanimously.</li> </ul>         | Motion carried,<br>to City Council |
| Fiber/Broadband<br>Department: Update  | <ul style="list-style-type: none"> <li>Wayne Shafer reported that SurfAir has kicked off marketing and plans to be more aggressive than originally thought with the build out possibly completed in a year and a half.</li> </ul>   | No Action                          |
| Fiber/Broadband<br>Department: Pole<br>Attachment<br>Agreement with<br>SurfAir                                     | <ul style="list-style-type: none"> <li>Wayne Shafer requested approval of a Pole Attachment Agreement which included 39 new poles by exhibit and date changes. A motion was made by Shane Brown and a second by Alderman Wangelin to approve the agreement and forward to City Council.</li> </ul>  | Motion carried,<br>To City Council |
| Fiber/Broadband<br>Department: Review<br>IRUs with Syndeo  | <ul style="list-style-type: none"> <li>Wayne Shafer requested approval of a standard dark fiber agreement with Syndeo at zero cost. A motion was made by Alderman Wangelin and a second by Tom Myers to approve and forward to City Council.</li> </ul>   | Motion carried,<br>To City Council |
| City Attorney:<br>Updates  | <ul style="list-style-type: none"> <li>Matt Cole reported that the City finally has been successful in obtaining service to Civic Plaza. A response should be received within 30 days.</li> <li>The City was partially successful at the hearing for 2103 Industrial Park Rd and a trial has been set for January.</li> <li>Well to City-no new changes to report.</li> </ul> | No Action                          |
| Utility Manager:<br>Gaulrapp Request   | <ul style="list-style-type: none"> <li>Robbin Blackert reported Mike Gaulrapp has requested a reduction in the per acre rental amount from \$300 to \$225. This is due to the reduction in the amount of land currently being farmed. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve.</li> </ul>   | Motion carried                     |
| Committee Member<br>Items: Centennial<br>Park Light Display  | <ul style="list-style-type: none"> <li>Mayor Wescott made a motion to approve forgiving the Park District of the cost of kilowatts used during the holiday season at the Centennial Park Light Display. A second was made by Alderman Wangelin.</li> </ul>  | Motion carried                     |
| Next Meeting Date &<br>Time  | <ul style="list-style-type: none"> <li>The next meeting will be held on December 21, 2020 at 8:15 am in Council Chambers</li> </ul>   | No Action                          |
| Adjournment  | <ul style="list-style-type: none"> <li>With nothing else for the good of the committee, the meeting was adjourned at 9:10 am</li> </ul>   | Meeting ends at<br>9:10 am         |


 Committee Chairman