



City of Rock Falls

Finance Committee Meeting Minutes

Date: 09/28/2021

Time Meeting Started: 5:30 a.m.

Time Meeting Ended: 6:20 p.m.

Members		Also Attended	
Chairwoman McKanna	P	Administrator Blackert	
Alderman Wangelin	P	Mayor Kleckler	
Alderman Doane	P	Alderman Babel	
Alderwoman Devers	P	Melinda Jones	
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 5:30 p.m. by Chairwoman McKanna 	
Public Comment	<ul style="list-style-type: none"> None 	
Approve Minutes	<ul style="list-style-type: none"> Committee reviewed minutes of the August 24, 2021. Finance Committee minutes. Chairwoman McKanna moved to approve the August 24, 2021, second by Alderman Wangelin, motion carried. 	Minutes Approved
New Business	<ul style="list-style-type: none"> A. Administrator Blackert presented the revisions to the Purchasing Policy Manual. Committee discussed the percentage of local vendor discount and left at 5%. A motion was made by Chairwoman McKanna to approve the revised Purchasing Policy Manual and forward to City Council for approval, second by Alderman Doane, motion carried without objection. B & C. Administrator Blackert reviewed the current budget for Tourism's grant programs and the need to increase the budget for the remainder of the fiscal year and to continue to review and revise for FY 23's budget. Tourism Director Melinda Jones presented the application for the Coloma Township Park District Holiday Light Display in the amount of \$2,500. Committee discussed the need to review in future regarding amount of donations received by the Park District for the event. A motion was made by Chairwoman McKanna to increase the Tourism grant budget to \$25,000 for the remainder of FY 22, second by Alderman Doane, motion carried without objection. A motion was made by Chairwoman McKanna to approve the Park District application in the amount of \$2,500 for the Holiday Light Display, second by Alderman Wangelin, motion carried without objection. D. Mayor Kleckler presented the current status of Days Inn's delinquent payments of hotel/motel tax to the City of Rock Falls. The committee discussed whether to increase the current 5% late payment penalty, to lien the property or to pull the establishment's liquor license until they are current with payment to the City. A motion was made by Chairwoman McKanna authorizing and approving the Mayor to pull the liquor license of Days Inn for non-payment of past due penalties and 	<p>A. Forward revised Purchasing Policy to City Council</p> <p>C. Increase Tourism grant budget to \$25,00 for FY22</p> <p>B. Approve Coloma Park District application for \$2,500</p> <p>D. Authorized Mayor to pull liquor license for non-payment of hotel/motel taxes and penalties.</p>

	past due hotel/motel tax payments, second by Alderman Wangelin, motion carried without objection.	
Investment Reports	Committee reviewed the investment reports	
Committee Member Items	None	
Adjournment	<ul style="list-style-type: none"> Alderman Wangelin moved to adjourn at 6:20 p.m., second by Alderman Doane, motion carried. 	Adjourned at 6:20 p.m.

Shirley McKanna

Chairwoman McKanna