



# City of Rock Falls

## OLPS Committee Meeting Minutes

Date: 5/27/2021

Time Meeting Started: 5:30 p.m.

Time Meeting Ended: 6:36 p.m.

Members		Also Attended	
Chairman Sobottka	P	Administrator Blackert	P
Aldерwoman Palmer	P	Mayor Kleckler	P
Alderman Snow	A	Alderman Doane	P
Alderman Wangelin	P	Mark Searing, Building Inspector	P
		Ed Cox, Wastewater Superintendent	P
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to Order by Chairman Sobottka at 5:30 p.m.</li> </ul>	
Public Comment	<ul style="list-style-type: none"> <li>None</li> </ul>	
Approve Minutes	<ul style="list-style-type: none"> <li>Committee reviewed and a motion was made by Alderman Wangelin to approve the minutes as presented for April 22, 2021, second by Alderwoman Palmer, motion carried</li> </ul>	April 22, 2021 minutes approved
New Business	<ul style="list-style-type: none"> <li>A. Committee reviewed resignation/retirement letter of Wastewater Superintendent Ed Cox. A motion was made by Alderman Wangelin to regretfully acceptance Mr. Cox's resignation and forward to City Council, second by Alderwoman Palmer, motion carried.</li> <li>B. Committee reviewed the revised Wastewater Superintendent job description. A motion was made by Alderwoman Palmer to approve the revised job description and forward to City Council, second by Alderman Wangelin, motion carried.</li> <li>C. Committee reviewed revised Succession plan for Wastewater Superintendent with new retirement date of September 3, 3031. A motion was made by Alderman Wangelin to approve the revised Succession plan, second by Alderwoman Palmer, motion carried.</li> <li>D. Committee reviewed revised Payroll Clerk job description. A motion was made by Alderwoman Palmer to approve the revised job description and forward to City Council, second by Alderman Wangelin, motion carried.</li> <li>E. Committee reviewed the handicap parking situation at Garden Circle. A motion was made by Alderman Wangelin to have the City Attorney draft an ordinance to include these spaces in ordinance and forward to council after drafting, second by Alderwoman Palmer, motion carried.</li> <li>F. Committee reviewed and discussed need to revise current animal ordinance for enforcement by animal control on the number of dogs, cats and rabbits allowed in residential dwelling. A motion was made by Alderwoman Palmer to direct the City Attorney to draft ordinance revising language and bring back to Committee for approval, second by Alderman Wangelin, motion</li> </ul>	<p>A. Forward resignation to Council.</p> <p>B. Forward approved job description to Council</p> <p>D. Forward approved job description to Council.</p> <p>E. Have attorney draft ordinance and forward to Council.</p> <p>F. Have attorney draft ordinance and bring back to Committee</p>

	<p>carried.</p> <ul style="list-style-type: none"> <li>• G. Committee reviewed and discussed the proposed changes to electrical service requirements and the need to put into ordinance all requirements that are not covered under the NEC. A motion was made by Alderman Wangelin to direct the City Attorney to draft an ordinance and forward to City Council, second by Alderwoman Palmer, motion carried.</li> <li>• H. Committee reviewed and discussed Side Letter with IBEW clarifying the calculations for compensatory time. A motion was made by Alderwoman Palmer to approve the Side Letter and forward to City Council, second by Alderman Wangelin, motion carried.</li> </ul>	<p>G. Have attorney draft ordinance and forward to City Council.</p> <p>H. Forward to City Council for approval.</p>
Department Head Safety Minutes	<ul style="list-style-type: none"> <li>• Committee reviewed safety meeting minutes from April and Administrator Blackert informed the Committee that Ted Padilla would be taking over the responsibility of Safety Coordinator upon Ed Cox's retirement</li> </ul>	
Committee Member	<ul style="list-style-type: none"> <li>• None</li> </ul>	
Executive Session	<ul style="list-style-type: none"> <li>• Motion was made by Alderwoman Palmer to go into Executive Session for the purpose of Section 2 (c) (1) - Personnel, Employee hiring, firing, compensation, discipline and performance. Second by Alderman Wangelin, motion carried and Committee went into Executive Session at 6:20 p.m.</li> <li>• Committee came out of Executive Session at 6:36 p.m. with no action being taken</li> </ul>	
Adjournment	<ul style="list-style-type: none"> <li>• Committee adjourned at 6:36 p.m.</li> </ul>	

  
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 Violet Sobottka, Chairman