

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, May 24, 2021
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Election of Officers
 - Nominations for Utility Committee Chair
 - Nominations for Utility Committee Vice-Chair (if necessary)
- D. Review of Minutes from April 26, 2021 meeting.

REQUESTED ACTION: Approve minutes from April 26, 2021 Utility Committee meeting.

E.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

F. New Business

1. Utility Office

- a. Superintendent Update
- b. Review technical change of billing date from 1st day of each month to last day of each month in Procedures Manual Governing Utility Service

REQUESTED ACTION: Approve technical change and forward to City Council for approval.

2. Water Department

- a. Superintendent update

3. Wastewater Department

- a. Superintendent update
- b. Update on Rock River Watershed Group
- c. Vactor – Discuss condition and age of Vactor

4. Electric Department

- a. Superintendent Update
- b. Hydro Maintenance Update
- c. Review and discuss 1 year SCADA support contract with Survalent Technology, Inc.

REQUESTED ACTION: Approve 1 year SCADA support contract with Survalent Technology, Inc., 1967 Wehrle Drive, Suite 1, PMB 122, Buffalo, My 14221 in the amount of \$18,501. and forward to City Council for approval.

- c. Review and discuss 5 year Extended Coverage Quote from Caterpillar for Gen Sets 8 & 9.

REQUESTED ACTION: Approve quotes for 5 year Extended Coverage Quote from Caterpillar, 2120 West End Avenue, Nashville, TN 37203 in the total amount of \$87,040 for both Gen Sets and forward to City Council for approval.

- d. Rate comparison

5. Fiber/Broadband Department

- a. Superintendent Update

6. City Attorney

- a. Well to City
- b. Other updates

7. Utility Manager

- a. Accept resignation of Ed Cox as Wastewater Superintendent and review revised job description and succession plan.

REQUESTED ACTION: Accept resignation of Ed Cox as Wastewater Superintendent and forward to City Council for acceptance.

REQUESTED ACTION: Approve revised Wastewater Superintendent job description and revised succession plan and forward to Personnel Committee for approval.

- b. Review revised Electric budget with no rate increase.

REQUESTED ACTION: Approve revised Electric budget and forward to Finance Committee for approval.

- c. Time and day for meeting of Utility Committee
- d. Legislative Update for Clean Energy Jobs Act (CEJA) and Consumer and Climate First Act (CCFA)
- e.. Electric Utility Basics 4th Edition books
- f. Policy Books for Utility Committee members

POLICY/EDUCATION

- G. Next Meeting Date & Time – TBA
- H. Executive Session Section - Litigation – Section 2(c)(11) – Pending, probable or imminent litigation if needed.
- I. Committee Member Items
- J. Adjournment

INFORMATION ITEMS

The following items are presented as information only:
 Fiscal Year to Date Billed Utility Totals
 Accounts Receivable Report
 Collection Report
 Usage Comparison

Jan	Approve Capital Budgets
Feb	Legislative Rally
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	Officer elections – Next term begins May 1, 2022
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.