

# City of Rock Falls

## Utilities Committee Meeting Minutes

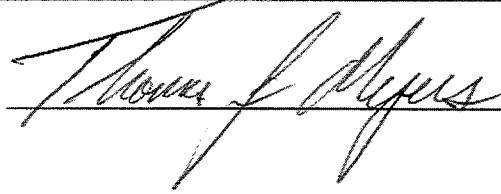
Date: 4/26/2021      Time Meeting Started: 8:15 am      Time Meeting Ended: 9:55 am

Members		Also Attended	
Alderman Schuneman - Chairman	A	Ted Padilla	X
Alderman Wangelin	X	Ed Cox	X
Alderman Snow	X	Dick Simon	X
Mayor Wescott	X	Wayne Shafer	X
Shane Brown	X	Diane Hatfield	X
Tom Myers-Vice Chairman	X	Administrator Blackert	X
Kim Groharing	X	Matt Cole - City Attorney	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>• With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Review of Minutes from March 22, 2021 meeting	<ul style="list-style-type: none"> <li>• A motion was made by Kim Groharing and a second by Shane Brown to approve the minutes of the March 22, 2021 meeting.</li> </ul>	Motion carried, minutes approved
Utilities Office: Write-Offs for January thru March 2021	<ul style="list-style-type: none"> <li>• Diane Hatfield presented write offs for January thru March 2021. A motion was made Alderman Snow and a second by Alderman Wangelin to approve write offs in the amount of \$23,247.16 and forward to Finance Committee.</li> </ul>	Motion carried unanimously, to Finance Committee
Water Department: Update	<ul style="list-style-type: none"> <li>• Ted Padilla reported the water department is busy with many projects.</li> </ul>	No Action
Water Department: Dorner Main Valve and Stopbox Turner	<ul style="list-style-type: none"> <li>• Ted Padilla reviewed bid letting for Dorner main valve and stopbox turner. A motion was made by Mayor Wescott and a second by Alderman Snow to approve bid letting for Dorner main valve and stopbox turner.</li> </ul>	Motion carried unanimously
Water Department: Motor Control Center for Booster Pumps and Water Tower Improvements	<ul style="list-style-type: none"> <li>• Ted Padilla reviewed motor control center for booster pumps and water tower improvements. A motion was made by Alderman Snow and a second by Kim Groharing to approve both projects for bid spec preparation and letting by Willett Hofmann.</li> </ul>	Motion carried unanimously
Wastewater Department: Update	<ul style="list-style-type: none"> <li>• Ed Cox reported the department has more than usual maintenance work scheduled this year due to the age of the plant.</li> <li>• RedZone work has been delayed until the end of May due to not having the vac truck back from repair.</li> <li>• Ed Cox will be working with Cloudpoint to convert RedZone information to the GIS.</li> <li>• Riverside Mobile Home Park is considering connecting to city sewer. This is most likely due to the open sale scheduled for May 1<sup>st</sup>.</li> <li>• Ed Cox stated that the City has gone 10 years with no violations.</li> </ul>	No Action

Wastewater Department: Rock River Watershed Group	<ul style="list-style-type: none"> <li>Ed Cox reported the City of Sterling has joined the Rock River Watershed Group. Freeport has decided to drop out of the group due to cost.</li> </ul>	No Action
Electric Department: Update	<ul style="list-style-type: none"> <li>Dick Simon reported hydro plant is running well and will be shut down this week for maintenance.</li> <li>AMI meter project is going well.</li> </ul>	No Action
Electric Department: Hydro Concrete Bids	<ul style="list-style-type: none"> <li>Dick Simon reviewed the hydro concrete bids. A motion was made by Alderman Snow and a second by Kim Groharing to approve award of bid to MJ Electric, LLC in the amount of \$119,800 and forward to City Council.</li> </ul>	Motion carried unanimously, to City Council
Electric Department: Excavator Bids	<ul style="list-style-type: none"> <li>Dick Simon reviewed the excavator bids. A motion was made by Alderman Wangelin and a second by Mayor Wescott to approve award of bid to Bobcat of Dixon in the amount of \$35,760 and forward to City Council.</li> </ul>	Motion carried unanimously, to City Council
Electric Department: Skid Steer Bids	<ul style="list-style-type: none"> <li>Dick Simon reviewed the skid steer bids. A motion was made by Alderman Snow and a second by Mayor Wescott to approve award of skid steer bid to Bobcat of Dixon in the amount of \$38,014 and forward to City Council.</li> </ul>	Motion carried unanimously, to City Council
Electric Department: Rate Comparison	<ul style="list-style-type: none"> <li>Robbin Blackert reviewed the electric rate comparisons and reported they will continue to be watched over the next several months.</li> </ul>	No Action
Fiber/Broadband: Update	<ul style="list-style-type: none"> <li>Wayne Shafer reported the build out was slow to get started. There have been 200 roof top connects and should have another 200 by the end of the month.</li> <li>The lower price has been very receptive.</li> </ul>	No Action
City Attorney: Well to City	<ul style="list-style-type: none"> <li>Matt Cole reported he has filed motions and a hearing is scheduled on May 17<sup>th</sup> for two well to city customers.</li> </ul>	No Action
City Attorney: Other Updates	<ul style="list-style-type: none"> <li>Matt Cole reported no updates to Industrial Road sewer issue</li> <li>Rock Falls Apartments should have decision by end of week.</li> </ul>	No Action
Utility Manager: Intergovernmental Agreement with the IDOT for Traffic Control Devices	<ul style="list-style-type: none"> <li>Robbin Blackert reviewed the agreement with the Illinois Department of Transportation for Traffic Control Devices. A motion was made by Kim Groharing and a second by Alderman Snow to approve the Intergovernmental Agreement and forward to City Council.</li> </ul>	Motion carried unanimously, to City Council
Utility Manager: Rock Falls Electrical Service Requirements	<ul style="list-style-type: none"> <li>Robbin Blackert reviewed proposed changes to the electric service requirements. A motion was made by Alderman Snow and a second by Shane Brown to put in ordinance electric service requirements that have been enforced and not covered by National Electric Code and forward to OLPS Committee.</li> </ul>	Motion carried unanimously, to OLPS Committee
Utility Manager: Holding Electric Rates at FY21 Rate	<ul style="list-style-type: none"> <li>Robbin Blackert explained to reasoning for holding electric rates at FY21 Rate and why this change went directly to City Council.</li> </ul>	No Action

Utility Manager: Terms of Members and Officer Election	<ul style="list-style-type: none"><li>• Robbin Blackert presented discussion of terms of members and officer election for May</li></ul>	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"><li>• The next meeting will be held on May 24, 2021 at 8:15 am in Council Chambers</li></ul>	No Action
Adjournment	<ul style="list-style-type: none"><li>• With nothing else for the good of the committee, the meeting was adjourned at 9:55 am</li></ul>	Meeting ends at 9:55 am



Committee Vice Chairman