



City of Rock Falls

Utilities Committee Meeting Minutes

Date: 7/19/2021

Time Meeting Started: 8:15 am

Time Meeting Ended: 9:00 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Ed Cox	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	A	Wayne Shafer	X
Mayor Kleckler	X	Diane Hatfield	X
Shane Brown	X	Administrator Blackert	X
Kim Groharing	X	Matt Cole - City Attorney	X
		Alderman Devers	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from June 28, 2021 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Alderman Snow to approve the minutes of the June 28, 2021 meeting. 	Motion carried, minutes approved
Fiber/Broadband: Update	<ul style="list-style-type: none"> Wayne Shafer reported build out continues to go well with mostly positive feedback from residents. Restoration is being done as quickly as possible. SurfAir is still hopeful that completion could be by the end of the year. 	No Action
Utilities Office: Superintendent Update	<ul style="list-style-type: none"> Diane Hatfield reported the new billing cycle change started this month and feedback from customers has been positive. 	No Action
Utilities Office: Write Offs for April 2021-June 2021	<ul style="list-style-type: none"> Diane Hatfield reviewed quarterly write offs for April 2021-June 2021. A motion was made by Alderman Snow and a second by Kim Groharing to approve write offs in the amount of \$7,741.00 and forward to Finance Committee 	Motion carried unanimously, to Finance Committee
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reported the department is keeping up with locates for fiber. Dead meter change outs are ramping back up. Low pressure problem at 400 E 4th St is being investigated this week. Repair to water tower continues. 	No Action
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> Ed Cox reported new vac truck as been ordered and will be approximately six month wait time. Final catch basin replacement should be complete today. 	No Action
Wastewater Department: Rock River Watershed Group	<ul style="list-style-type: none"> Ed Cox reported Watershed Group will continue compiling data into August and September. 	No Action

Electric Department: Superintendent Update	<ul style="list-style-type: none"> Dick Simon reported he does not anticipate any announcement of legislative changes before August to Clean Energy Jobs Act (CEJA) and Consumer and Climate First Act (CCFA). 	No Action
Electric Department: Hydro Maintenance Update	<ul style="list-style-type: none"> Dick Simon reported maintenance work on Hydro is almost complete. A change to start up procedures has been made to reduce stress to bearings. 	No Action
Electric Department: AMI Update	<ul style="list-style-type: none"> Dick Simon reported agreement has now been signed. Collectors and meters have been ordered with a two to three delivery time. Still plans for everything to be completed within the next four years. 	No Action
Electric Department: Bid Letting for Bucket Truck	<ul style="list-style-type: none"> Dick Simon reviewed bid letting on bucket truck which would not be paid for until next budget year. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve bid letting for 2021 International 4900 DT466E Bucket Truck. 	Motion carried unanimously
Electric Department: SCADA Integration Proposal	<ul style="list-style-type: none"> Dick Simon reviewed 12Kv switch SCADA Integration Proposal. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve 12Kv switch SCADA integration proposal from PSE in the amount of \$22,500.00 and forward to City Council. 	Motion carried unanimously, to City Council
Electric Department: Boring on W 11 th St and on Marsha Ln	<ul style="list-style-type: none"> Dick Simon reviewed boring on West 11th St and on Marsha Ln. A motion was made to approve boring West 11th St and on Marsha Ln for under \$67,000.00 and forward to City Council. 	Motion carried unanimously, to City Council
Electric Department: Discussion of Tree Removals	<ul style="list-style-type: none"> Dick Simon discussed tree removals. Tree removal would benefit the City with reducing possible power outages due to trees falling on lines. Mr. Simon will work up some options the City could offer for monetary incentives. 	No Action
City Attorney: Updates	<ul style="list-style-type: none"> Well to City Connections--Matt Cole reported arrest warrants are in place and hopeful for some movement. Rock Falls Apartments--next court date is set for August 4th. Industrial Park sewer connection--they are asking for a continuance to the July 26th trial date. 	No Action
Utility Manager: New Wastewater Superintendent	<ul style="list-style-type: none"> Robbin Blackert reported the new wastewater superintendent will start on July 26th. 	No Action
Utility Manager: Updates	<ul style="list-style-type: none"> Robbin Blackert reported she is working on more reimbursement of Covid related losses the City has incurred. Benchmarking work with Baker Tilly will start up again soon now that they are allowed to travel. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> The next meeting will be held on August 23, 2021 at 8:15 am in Council Chambers. 	No Action
Adjournment	<ul style="list-style-type: none"> With nothing else for the good of the committee, the meeting was adjourned at 9:00 am 	Meeting ends at 9:00 am