



## City of Rock Falls Public Works/Public Property Committee Meeting Minutes

**Date:** 10/06/2022

**Time Meeting Started:** 8:15 a.m.

**Time Meeting Ended:** 9:30 a.m.

Members		Also Attended	
Chairman Wangelin	P	Administrator Robbin Blackert	
Alderman McKanna	A	Mayor Rod Kleckler	
Alderman Dowd	P	Willett Hofmann & Assoc., Corey Buck	
		Street Dept, Larry Spinka	

Topic	Discussion	Plan of Action
1. Call to Order	<ul style="list-style-type: none"> <li>Alderman Wangelin called the meeting to order with a quorum present at 8:15 a.m.</li> </ul>	
2. Minutes	<ul style="list-style-type: none"> <li>Review of the September 1, 2022 Public Works/Public Property minutes as presented. Motion was made by Alderman Wangelin; second by Alderman Dowd. 2 ayes, motion approved.</li> </ul>	Minutes approved
3. Engineer Report	<ul style="list-style-type: none"> <li>Corey Buck, Willett, Hofmann &amp; Associates informed the Committee that they are waiting for the watermain to be installed and then they will finish paving.</li> <li>The core out is complete on the Dixon Avenue Project, they are getting ready to put in the curb &amp; gutter</li> <li>The sizing of the storm sewer for the Avenue A project is complete, will be getting cost to put the storm sewer in across Dixon Avenue.</li> </ul>	No Action
4. New Business	<ul style="list-style-type: none"> <li>Committee reviewed the preliminary schedule for the RB&amp;W Toilet and Control Room project. Project should be complete before the Vietnam Memorial Wall goes up. We are also looking to complete a few small projects also, stars on stage, picnic area and some sidewalk repairs.</li> <li>US Cellular – received letter from US Cellular regarding purchasing a perpetual easement of the current leased space. After discussion it was decided that City Administrator Blackert will follow up with US Cellular</li> <li>Flower Pots – Rock Falls Chamber of Commerce has dissolved their Community Improvement Committee. The Chamber presented the City with a check for \$6,000.00 in order to allow the City to keep planting the flowers. During discussion it was decided to keep placing flowers in the flower pots but possibly condense the area that the pots are in order to help with the time it takes for upkeep and watering and possibly send letters out to the businesses to find out which pots the City owns and which are owned by the businesses.</li> </ul>	<p>No Action</p> <p>City Administrator will follow up with US Cellular</p> <p>Will keep planting flowers in the pots and revisit at a later time.</p>
5. Old Business	<ul style="list-style-type: none"> <li>5-Year Capital Plan – City Administrator Blackert informed the Committee that we are waiting on an estimate for the final cost on Avenue A Reconstruction and an update on the cost of the E 11<sup>th</sup> Street Bridge Project. Once we have those figures we will need to start making decisions on what will be spent out of ½ cent and MFT budgets each year for roads, sidewalks and alleys. Larry Spinka stated that he has a list and map of roads that need to be on the list but the Committee will need to make the decision on the placement of the roads on the list.</li> </ul>	Will be placed on the next Public Works Committee Agenda for discussion

6. Street Department	<ul style="list-style-type: none"> <li>Larry Spinka stated that they are out sweeping and starting the maintenance on equipment to get everything ready for winter. The End Loader is broken down and they have someone coming to look at it to see what repairs will be.</li> </ul>	No action
7. Executive Session	<ul style="list-style-type: none"> <li>Motion was made by Alderman Wangelin to enter into Executive Session for the purposes of discussing Section 2(c)(1) – Personnel – Employee hiring, firing, compensation, discipline and performance; second by Alderman Dowd. 2 ayes, motion carried. (9:05 a.m.)</li> </ul>	
8. Regular Session	<ul style="list-style-type: none"> <li>Motion was made by Alderman Wangelin to return to regular session; second by Alderman Dowd. 2 ayes, motion approved. (9:29)</li> </ul>	
9. Action taken from Executive Session	<ul style="list-style-type: none"> <li>Motion was made by Alderman Wangelin to develop a Street Department Superintendent job description and start the hiring process; second by Alderman Dowd. 2 ayes, motion approved.</li> </ul>	City Administrator to develop a job description and work with Personnel Committee on the hiring process
10. Adjournment	<ul style="list-style-type: none"> <li>A motion was made by Alderman Wangelin and second by Alderman Dowd to adjourn. Vote unanimous.</li> </ul>	Adjourned at 9:30a.m.

---

Bill Wangelin, Committee Chairman