

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, May 23, 2022
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from April 25, 2022 meeting.

ACTION REQUESTED: Approve minutes from April 25, 2022 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update

2. Water Department

- a. Superintendent update

3. Wastewater Department

- a. Superintendent update
- b. Review bid specs for new ¾ ton truck

ACTION REQUESTED: Recommend approval to let bids for new ¾ ton truck.

- c. Review estimate from Rhino Industries, Inc. for replacement ferric feed system

ACTION REQUESTED: Recommend approval to purchase new ferric feed system from Rhino Industries, Inc. PO Box 296, Nauvoo, IL in the amount of \$10,346.56 and forward to City Council.

- d. Review quote from AllMax Software, Inc. for Operator 10 Wastewater

Program.

ACTION REQUESTED: Recommend approval to purchase Operator 10 Wastewater Program and setup from AllMax Software, Inc., 911 South Main Street, Kenton, OH not to exceed \$15,750 and forward to City Council.

- e. Review design engineering agreement from Willett Hofmann & Associates for a Vactor Spoils Dump.

ACTION REQUESTED: Recommend approval of design engineering agreement with Willett Hofmann & Associates, 809 East Second Street, Dixon, IL in amount of \$20,000 for Vactor Spoils Dump and forward to City Council.

4. Electric Department

- a. Superintendent Update
- b. AMI Update
- c. Request purchase of 500 AMI meters in the amount of \$91,660

ACTION REQUESTED: Recommend approval of purchase of additional 500 AMI meters in the amount of \$91,660 and forward to City Council.

- d. Review consulting agreement with Hydro Partners.

ACTION REQUESTED: Recommend approval of agreement with Hydro Partners, W7021 State Road 152, Wautoma, WI 54982 in the amount of \$28,975 and forward to City Council.

5. City Attorney

- a. City Attorney Updates

6. Utility Manager

- a. Review Utility Business Practice C-5 of Utility Policy

ACTION REQUESTED: Recommend approval of amendment to C-5 Utility Business Practice and forward to City Council.

POLICY/EDUCATION

- E. Next Meeting Date & Time – June 27, 2022
- F. Committee Member Items
- G. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

- Rate Comparisons
- Fiscal Year to Date Billed Utility Totals
- Accounts Receivable Report
- Collection Report

Jan	Approve Capital Budgets
Feb	Legislative Rally – Approve budgets
Mar	Approve Purchase Power Adjustment
Apr	
May	Officer elections – Next term begins May 1, 2022 – No elections need in 2022
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.