

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, July 25, 2022
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from June 27, 2022 meeting.

ACTION REQUESTED: Approve minutes from June 27, 2022 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Review write-offs for April 2022 – June 2022

ACTION REQUESTED: Recommend approving write-offs from April 2022-June 2022 totaling \$9,758.12 and forward to Finance Committee.

2. Water Department

- a. Superintendent update
- b. 3rd Avenue waterline discussion

3. Wastewater Department

- a. Superintendent update
- b. Riverside Mobile Home Park Hook Up Fee

ACTION REQUESTED: Approve Hook up/Tap Fee for Riverside Mobile Home Park for \$2,500.

4. Electric Department

- a. Superintendent Update
- b. AMI Update
- c. Update on Tree Trimming

5. City Attorney

- a. City Attorney Updates

6. Utility Manager

- a. Heat Policy for Utility shut offs
- b. Request to forgive \$75.00 fee for Sauk Valley Water Ski Show - \$50.00 for electric - \$25.00 for water.

ACTION REQUESTED: Approve forgiveness of \$75.00 fee for Sauk Valley Water Ski Show.

POLICY/EDUCATION

- E. Next Meeting Date & Time – **Scheduled for August 22 – Can we move to August 29th?**
- F. Committee Member Items
- G. Adjournment
- H. Executive Session – Section 29 (c) (11) – Pending, probable or imminent litigation.
- I. Any action from Executive Session.

INFORMATION ITEMS

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Rate Comparison

Jan	Approve Capital Budgets
Feb	Legislative Rally – Approve budgets
Mar	Approve Purchase Power Adjustment
Apr	
May	Officer elections – Next term begins May 1, 2022 – No elections need in 2022
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.