

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 9/26/2022

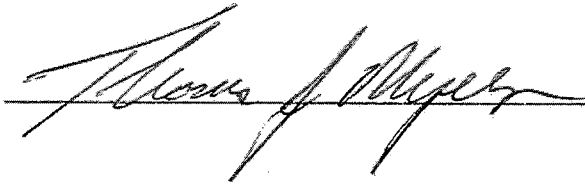
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:35 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	A	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	A	Matt Cole - City Attorney	X
Kim Groharing	A	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Public Comment: 106 West 2 nd Street	<ul style="list-style-type: none"> Robert Lockwood requested a change in billing to only charge one water/sewer minimum for both the units at this address. 	No Action
Review of Minutes from August 29, 2022 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the minutes of the August 29, 2022 meeting. 	Motion carried, minutes approved
Utility Office: Superintendent Update	<ul style="list-style-type: none"> Diane Shepherd presented information concerning 106 West 2nd Street. A motion was made by Alderman Snow and a second by Alderman Wangelin for no change in billing. 	Motion carried
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reported training continues to go very well with all employees. 	No Action
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> Matt Trotter reported the new employee has resigned and the job has been reposted. Maintenance work continues. 	No Action
Electric Department: Superintendent Update	<ul style="list-style-type: none"> Dick Simon reported that the 480 AMI meters that were scheduled to arrive in December arrived on Friday. The meter tester needs to be replaced quickly. Dick Simon will be ordering a new one under the emergency procedures and will go to Council for approval. Public Power Week cookout is Friday, October 7th. 	No Action
Electric Department: Recommendation Letter from Power System Engineering Inc	<ul style="list-style-type: none"> Dick Simon reviewed the recommendation letter from Power System Engineering Inc. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the award for Substation Equipment and Relay Maintenance testing to Quad Plus in the amount of \$142,302 along with the oil filtering/processing and inspection in the amount of \$34,888. 	Motion carried, to City Council

City Attorney: Update	<ul style="list-style-type: none"> • Matt Cole reported on the status of the hydroelectric generation facility maintenance contract. A motion was made by Alderman Snow and a second by Alderman Wangelin setting a deadline of October 20th at noon for the City to receive a signed contract. Matt Cole will notify AIMS. 	Motion carried
Utility Manager	<ul style="list-style-type: none"> • Robbin Blackert reported how well the Utility Department ran last week in Diane Shepherd's absence. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> • The next meeting will be held on October 24, 2022 at 8:15 am in Council Chambers. 	No Action
Executive Session	<ul style="list-style-type: none"> • A motion was made by Alderman Snow and a second by Alderman Wangelin to enter into Executive Session at 9:07. • A motion was made by Alderman Snow and a second by Alderman Wangelin to exit out of Executive Session at 9:34 	Motions carried
Adjournment	<ul style="list-style-type: none"> • With nothing else for the good of the committee, the meeting was adjourned at 9:35 am 	Meeting ends at 9:35 am



Committee Chairman