

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 10/24/2022

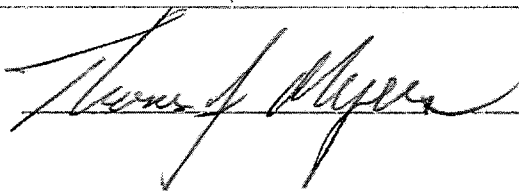
Time Meeting Started: 8:15 am

Time Meeting Ended: 10:05 am

| Members | | Also Attended | |
|-----------------------------|--------|--|---|
| Tom Myers - Chairman | X | Ted Padilla | X |
| Alderman Snow-Vice Chairman | Late X | Al Briggs | X |
| Alderman Wangelin | X | Dick Simon | X |
| Alderman Dowd | X | Diane Shepherd | X |
| Mayor Kleckler | X | Administrator Blackert | X |
| Shane Brown | X | Matt Cole - City Attorney | X |
| Kim Groharing | X | Larry Hanrahan | X |
| | | Scott Klabundt, Hydro Partners (via phone) | X |
| | | Mark Searing - Building Inspector | X |

| Ordinance/Topic | Discussion | Plan of Action |
|---|--|--------------------------------------|
| CALL TO ORDER | <ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am | Meeting begin at 8:15 am |
| Public Comment: 107 10 th Ave | <ul style="list-style-type: none"> John Miller requested a water/sewer credit because of high water usage with no apparent reason. | No Action |
| Review of Minutes from September 26, 2022 meeting | <ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve the minutes of the September 26, 2022 meeting. | Motion carried, minutes approved |
| Utility Office: Superintendent Update | <ul style="list-style-type: none"> Diane Shepherd and Ted Padilla presented information concerning 107 10th Avenue. A motion was made by Shane Brown and a second by Alderman Wangelin for a 30 unit water/sewer credit. Diane Shepherd will follow up with customer. | Motion carried |
| Utility Office: Write offs for July 2022 through September 2022 | <ul style="list-style-type: none"> Diane Shepherd presented write offs for July 2022 through September 2022. A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve write offs in the amount of \$13,829.84 and forward to Finance Committee. | Motion carried, to Finance Committee |
| Utility Office: Software Purchase Agreement from Civic Systems | <ul style="list-style-type: none"> Diane Shepherd presented the new Online Bill Paying Software from Civic Systems LLC. A motion was made by Shane Brown and a second by Alderman Wangelin to approve the Software Purchase Agreement from Civic Systems for Online Bill Paying Software in the amount of \$2,500 and annual support of \$600. | Motion carried |
| Water Department: Superintendent Update | <ul style="list-style-type: none"> Ted Padilla reported training continues to go very well with all employees. Reported on the current on-going projects. | No Action |
| Wastewater Department: TH Pumps, LLC | <ul style="list-style-type: none"> Robbin Blackert presented the quote from TH Pumps, LLC for replacement of non-potable water system control panel. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the replacement of non-potable water system control panel by TH Pumps, LLC in the amount of \$17,056 and forward to City Council for approval. | Motion carried, to City Council |

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| Wastewater Department: Emergency Repairs at Avenue A and East 4 th Street | <ul style="list-style-type: none"> • Robbin Blackert and Al Briggs reported on the emergency repairs done at the corner of Avenue A and East 4th Street by Behrens Trucking & Excavating. | No Action |
| Electric Department: AMI Update | <ul style="list-style-type: none"> • Dick Simon reported meter change outs continue and work continues on the power factor with TUNet. | No Action |
| Electric Department: Traffic Signal Vehicle Video Detection | <ul style="list-style-type: none"> • Dick Simon presented the only bid from Engle Electric. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve the bid by Engle Electric of Sterling, IL for installation of Traffic Signal Vehicle Video Detection at the intersections of 1st Ave and 2nd Street & 1st Ave and 10th Street in the amount of \$39,642 per intersection with 50% reimbursement from IDOT and forward to City Council. | Motion carried, to City Council |
| Electric Department: Hydro Electric Maintenance Contract | <ul style="list-style-type: none"> • Dick Simon, Matt Cole and Scott Klabundt from Hydro Partners (via phone) reviewed status of current contract offer with AIMS. A motion was made by Alderman Wangelin and a second by Alderman Snow to cancel contract offer since no signed contract has been received. • A motion was made by Alderman Snow and a second by Alderman Wangelin to have Scott Klabundt pursue Turbine Pros with original bid and contract offer with a timeframe of 30 days to respond. | Motions carried |
| City Attorney: Update | <ul style="list-style-type: none"> • Matt Cole reported on the status of Rock Falls Apartment LLC. Both Matt Cole and Mark Searing reviewed proposal alternative from Rock Falls Apartment LLC and will allow them 60 days for a preliminary study to be submitted. | No Action |
| Next Meeting Date & Time | <ul style="list-style-type: none"> • The next meeting will be held on November 28, 2022 at 8:15 am in Council Chambers. | No Action |
| Adjournment | <ul style="list-style-type: none"> • With nothing else for the good of the committee, the meeting was adjourned at 10:05 am | Meeting ends at 10:05 am |



Committee Chairman