

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, January 23, 2023
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from December 19, 2022 meeting.

ACTION REQUESTED: Approve minutes from December 19, 2022 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Utility Write Offs for October 2022 thru December 2022

ACTION REQUESTED: Approve Write-Offs for utilities as presented for October 2022 thru December 2022 in the amount of \$6,385.56 and forward to Finance Committee.

2. Water Department

- a. Superintendent update
- b. Review FY 24 Water Department Capital Budget

ACTION REQUESTED: Approve Water Department FY 24 Capital Budget

3. Wastewater Department

- a. Superintendent update
- b. Review FY 24 Wastewater Capital Budget

ACTION REQUESTED: Approve Wastewater Department FY 24 Capital Budget

- c. Review quotes from LAI, Ltd. for purchase of 6 Lakeside open screw pump lower bearing assemblies and the installation proposal of the 6 screw pump lower bearing assemblies and 1 primary screw pump deflector plate and brackets by DPS Equipment Services, Inc.

ACTION REQUESTED: Approve recommending to City Council to waive bid and authorize the purchase of 6 Lakeside open screw pump lower bearing assemblies from LAI, Ltd of Rolling Meadows Illinois in the amount of \$74,160 and installation of 6 lower bearings and 1 deflector plate by DPS Equipment Services, Inc. of Caledonia Illinois at \$86,800 for a total project cost of \$160,960.

ACTION REQUESTED:

4. Electric Department

- a. Superintendent Update
- b. Hydro Plant Update
- c. Rate Study
- d. Review FY 24 Electric Department Capital Budget

ACTION REQUESTED: Approve Electric Department FY 24 Capital Budget

5. City Attorney

- a. City Attorney Updates

6. Utility Manager

- a. 5-year capital plan updates – in progress
- b. Financial Operations for Boards Presentation

POLICY/EDUCATION

- E. Next Meeting Date February 27, 2022
- F. Committee Member Items
- G. Executive Session – Section 29 (c) (11) – Pending, probable or imminent litigation.
- H. Any action from Executive Session.
- I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

- Fiscal Year to Date Billed Utility Totals
- Accounts Receivable Report
- Collection Report
- Rate Comparison

Jan	Approve Capital Budgets
Feb	Legislative Rally – Approve budgets
Mar	Approve Purchase Power Adjustment
Apr	
May	Officer elections – No elections need in 2022
June	Policy Review
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.