

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, February 27, 2023
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from January 23, 2023 meeting.

ACTION REQUESTED: Approve minutes from January 23, 2023 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Charge Back Fees

ACTION REQUESTED: Approve \$12 chargeback fee for online payments through MSB-Nexus for returned payments for anything other than NSF.

- c. 1310 9th Avenue

ACTION REQUESTED: decision of committee.

- d. 315 E 8th Street

ACTION REQUESTED: decision of committee.

- e. 1207 Avenue A – Well to City

ACTION REQUESTED: decision of committee.

- f. Review FY 24 Utility Office DRAFT Budget

2. Water Department

- a. Superintendent update
- b. Review FY 24 Water Department DRAFT Budget
- c. Discussion of EPA regulations for Lead Water Services

3. Wastewater Department

- a. Superintendent update
- b. Review FY 24 Wastewater DRAFT Budget
- c. Review proposal from DPS for replacement of oxidation ditch aerator bearing and shaft replacement.

ACTION REQUESTED: Approve recommending to City Council to waive bid and authorize the approval of proposal by DPS Equipment Services, Inc. of P.O. Box 55, Caledonia, IL 61011 to furnish labor and material necessary to replace 21 end bearings on 11 Orbal shafts in the oxidation ditch in the amount of \$110,000.

4. Electric Department

- a. Superintendent Update
- b. Review UFS Rate Study proposal

ACTION REQUESTED: Approve Rate Study proposal in the amount of \$31,000 from Utility Finance Solutions, LLC of 185 Sun Meadow Court, Holland MI 49424 and forward to council.

- c. Review FY 24 Electric DRAFT Budget

5. City Attorney

- a. City Attorney Updates
- b. Schutz Easement

ACTION REQUESTED: Recommend to approve acquisition of utility easement with Virginia Schutz at a cost of \$25,000 and send to City Council for approval.

6. Utility Manager

POLICY/EDUCATION

- E. Next Meeting Date March 27, 2023
- F. Committee Member Items
- G. Executive Session – Section 29 (c) (11) – Pending, probable or imminent litigation.
- H. Any action from Executive Session.
- I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Rate Comparison

| | |
|------|---|
| Jan | Approve Capital Budgets |
| Feb | Legislative Rally – Approve draft budgets |
| Mar | Approve Purchase Power Adjustment & final budgets |
| Apr | |
| May | Officer elections |
| June | Policy Review |
| July | |
| Aug | |
| Sept | |
| Oct | |
| Nov | |
| Dec | Review Draft Capital Budgets |

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.