

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, October 23, 2023
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from September 25, 2023 meeting.

REQUESTED ACTION: Approve minutes from September 25, 2023 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

C. New Business

1. Utility Office

- a. Superintendent Update
- b. Review Utility write-offs for July 2023 through September 2023

REQUESTED ACTION: Approve Utility write-offs for July 2023 through September 2023 and forward to Finance Committee.

2. Water Department

- a. Superintendent update
- b. Review proposal from Ferguson Waterworks for collector unit for Neptune meter reading.

REQUESTED ACTION: Approve purchase of collector unit for Neptune meter reading from Ferguson Waterworks 1720 State Street, Dekalb IL in the amount of \$25,253.43 with cost will be split between Water & Wastewater and forward to City Council for approval.

3. Wastewater Department

- a. Superintendent update
- b. Review rebuild of tertiary filter vacuum pumps.

REQUESTED ACTION: Approve the rebuild of the 6 tertiary filter vacuum pumps in the amount of \$13,900.10 and forward to City Council for approval.

4. Electric Department

- a. Superintendent Update
 - Tree Trimming Update
 - Trash Rake Update
- b. Review bids for Boring of Schutz Easement

REQUESTED ACTION: Recommend to City Council to award Boring of Schutz Easement to Kirby Cable Service, Inc. 17842 Sumner Rd, Pecatonica IL in the amount of \$152,430.

5. City Attorney

- a. City Attorney Updates

6. Utility Manager

- a. Review License Agreement with Illinois Department of Natural Resources for

the purpose of an aerial electric line over the Hennepin Canal. (See Exhibit B for location and Paragraph 5 on page 2 of the Agreement.)

REQUESTED ACTION: Approve License Agreement with IDNR for a full-term of 10 years in the amount of \$1,320 as a lump sum onetime payment (ten years at \$132 per year) and forward to City Council for approval.

POLICY/EDUCATION

- E. Next Meeting Date November 27, 2023 (Monday after Thanksgiving)???
- F. Committee Member Items
- G. Executive Session – Section 29 (c) (11) – Pending, probable or imminent litigation.
- H. Any action from Executive Session.
- I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Treasurer’s Report

Jan	Approve Capital Budgets
Feb	Legislative Rally – Approve draft budgets
Mar	Approve Purchase Power Adjustment & final budgets
Apr	
May	Officer elections
June	Policy Review
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.