

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 1/23/2023

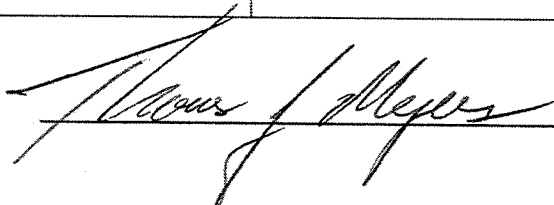
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:30 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	A	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	A	Matt Cole - City Attorney	X
Kim Groharing	X	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from December 19, 2022 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the December 19, 2022 meeting. 	Motion carried, minutes approved
Utility Office: Superintendent Update	<ul style="list-style-type: none"> Diane Shepherd reported the City has gone live with the new Customer Portal replacing Payment Service Network. 	No Action
Utility Office: Utility Write Offs for October 2022 thru December 2022	<ul style="list-style-type: none"> Diane Shepherd presented fourth quarter write offs. A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve write offs of October 2022 thru December 2022 in the amount of \$6,385.56 and forward to Finance Committee. 	Motion carried, to Finance Committee
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reviewed status of new employee training. Road issues being maintained by contractor. 	No Action
Water Department: Review FY 24 Water Department Capital Budget	<ul style="list-style-type: none"> Ted Padilla presented FY 24 Water Department Capital Budget. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve FY 24 Water Department Capital Budget 	Motion carried
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> Matt Trotter reported on the removal of trees at Centennial Park. Filter bid came in much higher than anticipated. Second alternative is for safety training on the new chemicals and will be doing the work in house. 	No Action
Wastewater Department: Review FY 24 Wastewater Capital Budget	<ul style="list-style-type: none"> Matt Trotter presented FY 24 Wastewater Department Capital Budget. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve FY 24 Wastewater Department Capital Budget. 	Motion carried
Wastewater Department: LAI Ltd and DPS Equipment Services Quotes	<ul style="list-style-type: none"> Matt Trotter presented quotes from LAI Ltd and DPS Equipment Services, Inc. A motion was made by Alderman Dowd and a second by Alderman Wangelin to approve to waive bid and authorize the purchase of 6 Lakeside open screw pump lower 	Motion carried, to City Council

	bearing assemblies from LAI, Ltd in the amount of \$74,160 and installation of 6 lower bearings and 1 deflector plate by DPS Equipment Services Inc in the amount of \$86,800 for a total project cost of \$160,960.	
Electric Department: Superintendent Update	<ul style="list-style-type: none"> • Dick Simon presented information concerning PJM markets for the future. • IMEA request for running generator during the holidays. 	No Action
Electric Department: Hydro Plant Update	<ul style="list-style-type: none"> • Dick Simon reported the City has a signed contract with Hydroturbine Maintenance. Dick and Larry Hanrahan have reviewed the plant with the consultant on where to proceed with work to be done. 	No Action
Electric Department: Rate Study	<ul style="list-style-type: none"> • Dick Simon reported a request for a price package from UFS on the new rate study. 	No Action
Electric Department: Review FY 24 Electric Department Capital Budget	<ul style="list-style-type: none"> • Dick Simon presented FY 24 Electric Department Capital Budget. A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve FY 24 Electric Department Capital Budget. 	Motion carried
City Attorney: Updates	<ul style="list-style-type: none"> • Matt Cole reported on the updates of the sewer lateral as well as Rock Falls Apartments. 	No Action
Utility Manager: Updates	<ul style="list-style-type: none"> • Robbin Blackert reported that work continues on the 5-year capital plans. 	No Action
Committee Member Items	<ul style="list-style-type: none"> • Mayor Kleckler gave the Committee a heads up on work that would need to be done on the Hallman property. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> • The next meeting will be held on February 27, 2023 at 8:15 am in Council Chambers. 	No Action
Adjournment	<ul style="list-style-type: none"> • With nothing else for the good of the committee, the meeting was adjourned at 9:30 am 	Meeting ends at 9:30 am



Committee Chairman