

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 4/24/2023/2023

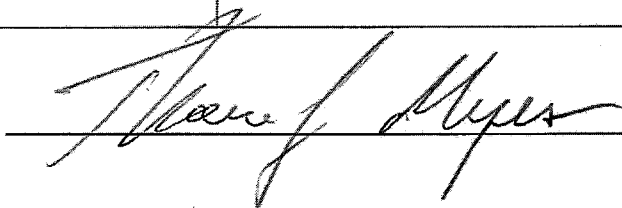
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:40 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	A	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	late X
Kim Groharing	X	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Public Comment	<ul style="list-style-type: none"> Alysa Marlatt (607 7th Ave) presented issue with water heater and water usage for the last two months. 	No Action
Review of Minutes from March 27, 2023 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve the minutes of the March 27, 2023 meeting. 	Motion carried, minutes approved
Utility Office: Superintendent Update	<ul style="list-style-type: none"> Diane Shepherd relayed the thank you from customer for extra help with utility bill. 	No Action
Utility Office 601 7 th Avenue	<ul style="list-style-type: none"> Diane Shepherd presented facts of charges to 601 7th Avenue. No motion was made for any extra credit to the account. Diane will work with customer to get the account brought up to date avoiding disconnection. 	No Motion
Utility Office: Write-Offs for January-March 2023	<ul style="list-style-type: none"> Diane Shepherd presented write-offs. A motion was made by Alderman Dowd and a second by Kim Groharing to approve the write-offs for January through March 2023 in the amount of \$5,246.25 and forward to City Council. 	Motion carried, to City Council
Utility Office: General Procedures Governing Utility Services Manual	<ul style="list-style-type: none"> Diane Shepherd presented the increase in recording fees by Whiteside County. A motion was made by Mayor Kleckler and second by Alderman Wangelin to increase the recording fee to \$68.00 (\$180.00 in total) for property liens and forward to City Council. 	Motion carried, to City Council
Utility Office: Breakdown of methods for bill paying	<ul style="list-style-type: none"> Diane Shepherd presented to breakdown of methods of bill paying showing the department still handles approximately 80% of all payments personally. 	No Action
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reported plans of hiring a new employee in the department in the next few weeks. Ted Padilla reported on the options Coloma Township has concerning finding lead on lines at 305 2nd Ave. 	No Action
Water Department: Purchase of Water	<ul style="list-style-type: none"> Ted Padilla reviewed the purchase of water meters from Ferguson. A motion was made by Alderman Wangelin and a 	Motion carried, to City Council

Meters from Ferguson	second by Shane Brown to purchase 70 water meters in the amount of \$10,693.20 from Ferguson Waterworks, and forward to City Council for approval.	
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> • Matt Trotter presented updates for installation of bearings at plant for end of May. • Riverside sewer tie in is still shooting for May. 	No Action
Wastewater Department: Suspension of Sales of Septic Dump Tickets	<ul style="list-style-type: none"> • Matt Trotter presented problems the plant is having with the untested septic dumps. A motion was made by Alderman Dowd and a second by Alderman Wangelin to approve the suspension of sales of septic dump tickets until further notice. 	Motion carried
Electric Department: Superintendent Update	<ul style="list-style-type: none"> • Dick Simon reported the hydro maintenance is going well. Repairs being done with daily reports and pictures. 	No Action
Electric Department: Review truck bids received	<ul style="list-style-type: none"> • Dick Simon presented the truck bids received. A motion was made for the approval to purchase a bucket truck from Terex Utilities, 3140 15th Ave SE, Watertown, SD 57201 in the amount of \$246,830 without trade-in and forward to City Council. 	Motion carried, to City Council
Electric Department: Review of proposal from Helm Electric	<ul style="list-style-type: none"> • Dick Simon reviewed the proposal from Helm Electric for Traffic Signal Vehicle Video Detection. A motion was made to waive bidding by Alderman Dowd and a second by Kim Groharing. A motion was made by Alderman Dowd and a second by Kim Groharing to award contract with Helm Electric, 1514 W Fourth St, Sterling, IL 61081 in the amount of \$32,325 for traffic signal vehicle video detection at the intersection of 1st Avenue & Dixon Avenue and forward to City Council. 	Motions carried, to City Council
Electric Department: Review proposal from Kuenz America for a Trash Rake	<ul style="list-style-type: none"> • Dick Simon reviewed the proposal from Kuenz America for a new Trash Rake at the Hydro-Electric Generating facility. A motion was made to waive bidding by Alderman Dowd and a second by Alderman Wangelin. A motion was made to approve the purchase of a TRCM-H200 Trash Rake from Kuenz America, 9321 Focal Point 8, Raleigh, NC 27617 in the amount of \$562,180 and forward to City Council. 	Motion carried, to City Council
City Attorney: Updates	<ul style="list-style-type: none"> • Matt Cole reported that a decision concerning sewer hookup should be by end of the year. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> • The next meeting will be held on May 22, 2023 at 8:15 am in Council Chambers. 	No Action
Adjournment	<ul style="list-style-type: none"> • With nothing else for the good of the committee, the meeting was adjourned at 9:40 am 	Meeting ends at 9:40 am



Committee Chairman