

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 7/24/2023/2023

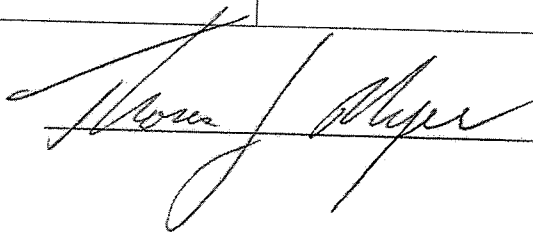
Time Meeting Started: 8:15 am

Time Meeting Ended: 8:50 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	X
Kim Groharing	X	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from June 26, 2023 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Snow and a second by Alderman Dowd to approve the minutes of the June 26, 2023 meeting. 	Motion carried, minutes approved
Utility Office: Review fees for River Chase	<ul style="list-style-type: none"> Diane Shepherd presented a request from River Chase. A motion was made by Alderman Snow and a second by Alderman Dowd to waive utility fees for River Chase. 	Motion carried
Utility Office: Review Ordinance Amending Chapter 32 of the Rock Falls Municipal Code	<ul style="list-style-type: none"> Diane Shepherd presented ordinance relating to utility charges in arrears. A motion was made by Kim Groharing and a second by Alderman Snow to approve ordinance amending Chapter 32 Relating to Utility Charges in Arrears and forward to Ordinance Committee for approval. 	Motion carried, to Ordinance Committee
Utility Office: Review Write-Offs for April 2023 thru June 2023	<ul style="list-style-type: none"> Diane Shepherd presented write-offs for second quarter. A motion was made by Alderman Snow and a second by Shane Brown to approve write-offs for April 2023 thru June 2023 in the amount of \$8,701.77 and forward to Finance Committee 	Motion carried, to Finance Committee
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reported 420 Haskell St has hooked up to City water. Work on Well 2 rehab is going better than expected. Hydrant meter repair/replacement continues. Phase 2 water main project by Martin Construction should start mid August. 	No Action
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> Matt Trotter reported work on Centennial Park clean up continues and close to completion. Oxidation ditch aerators are working well. Unusually high sample is being deemed as a fluke since there are no causes pinpointed yet. 	No Action

Wastewater Department: SCADAware Agreement	<ul style="list-style-type: none"> Matt Trotter reviewed 3-year Service Agreement with SCADAware. A motion was made by Shane Brown and a second by Alderman Wangelin to approve the Service Agreement in the amount of \$2,340 and forward to City Council for approval. 	Motion carried, to City Council
Electric Department: Superintendent Update	<ul style="list-style-type: none"> Dick Simon reported a resignation and a deployment in the department. 	No Action
Electric Department: Hydro Update	<ul style="list-style-type: none"> Dick Simon reported that stop logs will be pulled today and the unit should be up today. 	No Action
Electric Department: Review EV Charger Program Application	<ul style="list-style-type: none"> Dick Simon reported the City will be starting the EV Charger Program with IMEA. 	No Action
Electric Department: Proposal to purchase additional land from City	<ul style="list-style-type: none"> Dick Simon reviewed need to purchase additional land from City. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve to begin negotiations for purchase of additional land from City by the Electric Department. 	Motion carried
City Attorney: Updates	<ul style="list-style-type: none"> None 	No Action
Utility Manager: Updates	<ul style="list-style-type: none"> None 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> The next meeting will be held on August 28, 2023 at 8:15 am in Council Chambers. 	No Action
Adjournment	<ul style="list-style-type: none"> With nothing else for the good of the committee, the meeting was adjourned at 8:50 am 	Meeting ends at 8:50 am



Committee Chairman