

Rock Falls Utility Committee  
City Hall – City Council Chambers  
603 West 10<sup>th</sup> Street  
Monday, March 25, 2024  
8:15 A.M.

**AGENDA**

CALL TO ORDER

- A. Roll Call
- B. Public Comment –
- C. Review of Minutes from March 25, 2024 meeting.

**REQUESTED ACTION:** Approve minutes from March 25, 2024 Utility Committee meeting.

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

D New Business

**1. Utility Office**

- a. Superintendent Update
- b. Review Write-offs for January 2024 thru March 2024.

**ACTION REQUESTED:** Approve the write-offs for January 2024 thru March 2024 totaling \$5,614.33 and forward to Finance Committee.

- c. Discussion of Touch a Truck at riverfront.

**ACTION REQUESTED:** Approve waiving electric & water fee for Touch a Truck.

**2. Water Department**

- a. Superintendent update
- b. Review bids received for Phase III Watermain Loan Project

**ACTION REQUESTED:** Approve bid submitted by Gensini Excavating, 10602 IL Highway 26, Princeton, IL 61356 in the amount of \$1,722,786.20 and forward to City Council for award.

- c. Update on Booster Pump #1 Inspection
- d. Update on Lead Service

**3. Wastewater Department**

- a. Superintendent update
- b. Review Generator Maintenance Agreement with Altorfer

**ACTION REQUESTED:** Approve generator Maintenance Agreement at the rates provided with Altorfer, 4712 Buckeye Street, Davenport, IA and forward to City Council for approval.

- c. Review emergency purchase for UV repair and parts from Trojan Technologies

**ACTION REQUESTED:** Approve and acknowledge emergency purchase for repair and parts for UV from Trojan Technologies 3020 Gore Road, London, Ontario Canada in the amount of \$14,114.45 and forward to City Council.

**4. Electric Department**

- a. Superintendent Update
- b. Review bid for the installation of the intake rate.

**ACTION REQUESTED:** Approve bid from J.F. Brennan Company Inc., 818 Bainbridge Street LaCrosse, WI in the amount of \$240,800 and forward to City Council for award.

- c. Review Engineering Proposal from BHMG for Upgrade of the Hydro switchgear relays, owner's engineer and PM support for the hydro control system and mechanical systems.

**ACTION REQUESTED:** Approve Engineering Proposal for Hydro upgrade of switchgear relays, owner’s engineer and PM support for the hydro control system and mechanical systems from BHMG of St. Louis, MO in the amount of \$351,200. and forward to City Council for approval.

**5. City Attorney**

a. City Attorney Updates

**6. Utility Manager**

a. At the beginning of the May Utility Committee meeting we will need to elect a Chairman for a 2-year term and a Vice-Chairman for a 2-year term. Terms are as follows:

Tom Myers: Serving a 5-year term expiring April 30, 2027

Shane Brown: Serving a 5-year term expiring April 30, 2026

Kim Groharing: Serving a 5-year term expiring April 30, 2025

**POLICY/EDUCATION**

E. Next Meeting Date Monday May 20, 2024??? Instead of Memorial Day!

F. Committee Member Items

G. Executive Session – Section 29 (c) (11) – Pending, probable or imminent litigation.

H. Any action from Executive Session.

I. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Treasurer’s Report

Jan	Approve Capital Budgets
Feb	Legislative Rally – Review draft budgets
Mar	Approve Purchase Power Adjustment & final budgets
Apr	
May	Officer elections
June	Policy Review & APPA National Conference
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets