

City of Rock Falls

Utilities Committee Meeting Minutes

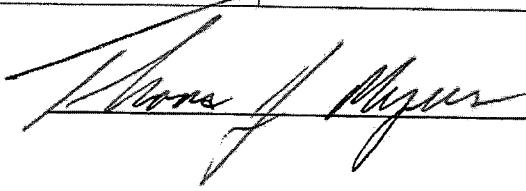
Date: 4/22/2024 Time Meeting Started: 8:15 am Time Meeting Ended: 9:15 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	A	Larry Hanrahan	X
Mayor Kleckler	X	Diane Shepherd	X
Shane Brown	X	Administrator Blackert	X
Kim Groharing	A	Matt Cole - City Attorney	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from March 25, 2024 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the minutes of the March 25, 2024 meeting. 	Motion carried, minutes approved
Utility Office: Superintendent Update	<ul style="list-style-type: none"> Diane Shepherd reported billing clerk will be transferring to the Electric Department. Replacement hiring process has begun. 	No Action
Utility Office: Write Offs for January 2024 thru March 2024	<ul style="list-style-type: none"> Diane Shepherd presented write offs for January 2024 thru March 2024. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve write offs in the amount of \$5,614.33 and forward to Finance Committee. 	Motion carried, to Finance Committee
Utility Office: Touch a Truck	<ul style="list-style-type: none"> Diane Shepherd presented a request from John Watts and Touch a Truck. A motion was made by Alderman Snow and a second by Shane Brown to waive the electric and water fees for Touch a Truck. 	Motion carried
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reported on updates concerning Filter 3, Consumer Confidence report and lead service discovered. 	No Action
Water Department: Phase III Watermain Loan Project	<ul style="list-style-type: none"> Ted Padilla presented bids for Phase III Watermain Loan Project. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve bid by Gensini Excavating, 10602 IL Highway 26, Princeton, IL 61356 in the amount of \$1,721,481.46 and forward to City Council. 	Motion carried, to City Council
Water Department: Booster Pump #1 Inspection	<ul style="list-style-type: none"> Ted Padilla reported inspection on Booster Pump #1 will start shortly. 	No Action

Water Department: Update on Lead Service	<ul style="list-style-type: none"> Ted Padilla reported on a new requirement from EPA to notify unknown services. Letters will be sent out by May 15, 2024. 	No Action
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> Matt Trotter reported that Red Zone has met all contract obligations and is done. 	No Action
Wastewater Department: Generator Maintenance Agreement with Altorfer	<ul style="list-style-type: none"> Matt Trotter reviewed the Generator Maintenance Agreement with Altorfer. A motion was made by Alderman Snow and a second by Shane Brown to approve Altorfer agreement with rates provided and forward to City Council. 	Motion carried, to City Council
Wastewater Department: Emergency Purchase of UV Parts	<ul style="list-style-type: none"> Matt Trotter reviewed the need for emergency purchase of UV parts. A motion was made by Alderman Wangelin and a second by Alderman Snow to approve the emergency purchase of UV parts from Trojan Technologies, 3020 Gore Road, London, Ontario Canada in the amount of \$15,114.45 and forward to City Council. 	Motion carried, to City Council
Electric Department: Superintendent Update	<ul style="list-style-type: none"> Dick Simon reported on retirement of Sherry Wind and transferring of billing clerk Elizabeth Swatos. Apprentice has submitted resignation and hiring of either journeyman or apprentice will begin soon. 	No Action
Electric Department: Bid for Installation of the Intake Rake	<ul style="list-style-type: none"> Dick Simon reviewed the bid for the installation of the intake rake. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve bid from JF Brennan Company Inc, 818 Bainbridge Street, LaCrosse, WI in the amount of \$240,800 and forward to City Council. 	Motion carried, to City Council
Electric Department: Engineering Proposal for Hydro Upgrade	<ul style="list-style-type: none"> Dick Simon requested approval of engineering proposal for hydro upgrade of switchgear relays, owner's engineer and PM support for the hydro control system and mechanical systems. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve proposal from BHMG of St Louis, MO in the amount of \$351,200 and forward to City Council. 	Motion carried, to City Council
City Attorney: Updates	<ul style="list-style-type: none"> Matt Cole gave a brief update on AIMS and Civic Plaza. 	No Action
Utility Manager: Election of Chairman/ Vice-Chairman	<ul style="list-style-type: none"> Robbin Blackert alerted the committee that next month election of new chairman/vice-chairman will be on the agenda. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> The next meeting will be held on May 20, 2024 at 8:15 am in Council Chambers. 	No Action

Adjournment	• With nothing else for the good of the committee, the meeting was adjourned at 9:15 am	Meeting ends at 9:15 am
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Committee Chairman