

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 5/20/2024

Time Meeting Started: 8:15 am

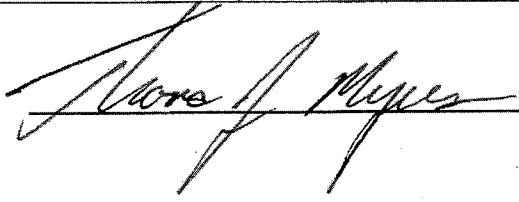
Time Meeting Ended: 8:50 am

| Members | | Also Attended | |
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| Tom Myers - Chairman | X | Ted Padilla | X |
| Alderman Snow-Vice Chairman | A | Matt Trotter | X |
| Alderman Wangelin | X | Dick Simon | X |
| Alderman Dowd | A | Larry Hanrahan | X |
| Mayor Kleckler | X | Diane Shepherd | X |
| Shane Brown | X | Administrator Blackert | X |
| Kim Groharing | X | Matt Cole - City Attorney | X |

| Ordinance/Topic | Discussion | Plan of Action |
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| CALL TO ORDER | <ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am | Meeting begin at 8:15 am |
| Nominations for Utility Committee Chair | <ul style="list-style-type: none"> Alderman Wangelin nominated Tom Myers to continue as Utility Committee Chair. Vote unanimous. | Motion carried |
| Nominations for Utility Committee Vice Chair | <ul style="list-style-type: none"> Alderman Wangelin nominated Alderman Snow to continue as Utility Committee Vice Chair. Vote unanimous. | Motion carried |
| Review of Minutes from April 22, 2024 meeting | <ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Shane Brown to approve the minutes of the April 22, 2024 meeting. | Motion carried, minutes approved |
| Utility Office: Superintendent Update | <ul style="list-style-type: none"> Diane Shepherd reported billing clerk transition is progressing and new clerk will be starting on June 3, 2024. | No Action |
| Utility Office: 1507 W Rock Falls Rd #10 | <ul style="list-style-type: none"> No one showed up concerning this issue. No action needed. | No Action |
| Water Department: Superintendent Update | <ul style="list-style-type: none"> Ted Padilla reported on EPA lead service project. Aidan Kobbeman is half way through CDL school. Radio is up on tower for meter read collections. Work still being done for connection. The City did not receive any scholarship applications. | No Action |
| Water Department: Purchase of Water meters | <ul style="list-style-type: none"> Ted Padilla requested approval to purchase 120 meters. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the purchase of 120 meters from Ferguson Waterworks in the amount of \$18,930 and forward to City Council. | Motion carried, to City Council |
| Water Department: WesTech materials for Filter 3 | <ul style="list-style-type: none"> Ted Padilla requested approval to purchase materials to repair Filter 3. A motion was made by Shane Brown and a second by Kim Groharing to approve the purchase of materials to repair Filter 3 from WesTech in the amount of \$30,909 and forward to City Council. | Motion carried, to City Council |

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| Wastewater Department: Superintendent Update | <ul style="list-style-type: none"> • Matt Trotter reported catch basin cleaning continues with repairs. • Update on the press at the plant. • UV parts have been installed. | No Action |
| Wastewater Department: Clean out of drainage ditch | <ul style="list-style-type: none"> • Matt Trotter reviewed proposal of clean out of drainage ditch South of Route 30. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve proposal from Behrens Trucking for the clean out of the drainage in an amount not to exceed \$20,000 and forward to City Council. | Motion carried, to City Council |
| Electric Department: Superintendent Update | <ul style="list-style-type: none"> • Larry Hanrahan reported tree trimmers are here and will be for several weeks. • Posting for lineman apprentice position produced several candidates. • Progress on intake rake continues. • The City has reached out to PSE to research grant possibilities. | No Action |
| Electric Department: Boring Project for 8 th Avenue & West 19 th St | <ul style="list-style-type: none"> • Larry Hanrahan reviewed quotes received for 8th Avenue & West 19th St boring project. A motion was made by Alderman Wangelin and a second by Mayor Kleckler to waive bidding on boring project. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve quote from PirTano Construction for 8th Avenue & West 19th St boring project in the amount of \$27,472.00 and forward to City Council. | Motions carried, to City Council |
| Electric Department: Boring Project for E 5 th Street feeder | <ul style="list-style-type: none"> • Larry Hanrahan reviewed quotes received for E 5th Street feeder boring project. A motion was made by Mayor Kleckler and a second by Shane Brown to approve quote from Kirby Cable Services for E 5th Street feeder boring project in the amount of \$12,902.50 and forward to City Council. | Motion carried, to City Council |
| Electric Department: Survalent Technology SCADA Support Plan Packages | <ul style="list-style-type: none"> • Larry Hanrahan reviewed Survalent Technology SCADA Support Plan Packages. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the Silver Package with Survalent Technology in the amount of \$13,626.00 and forward to City Council. | Motion carried, to City Council |
| City Attorney: Updates | <ul style="list-style-type: none"> • Matt Cole gave a brief update on AIMS and Civic Plaza. Next court date for AIMS is set for June 5th. Next court date for Civic Plaza will be in the next few weeks. | No Action |
| Utility Manager: Updates | <ul style="list-style-type: none"> • Robbin Blackert reviewed the potential of getting solar installed at the sewer plant with help from BHMG. • Alerted the committee that this is Dick Simon's last Utility Committee meeting. Thank you from Robbin as well as the committee were conveyed. | No Action |
| Next Meeting Date & Time | <ul style="list-style-type: none"> • The next meeting will be held on June 24, 2024 at 8:15 am in Council Chambers. | No Action |

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| Adjournment | <ul style="list-style-type: none">• With nothing else for the good of the committee, the meeting was adjourned at 8:50 am | Meeting ends at 8:50 am |
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Committee Chairman