



## City of Rock Falls Utilities Committee Meeting Minutes

Date: 10/28/2024      Time Meeting Started: 8:15 am      Time Meeting Ended: 8:55 am

Members	Also Attended
Tom Myers - Chairman	A      Ted Padilla
Alderman Snow-Vice Chairman	X      Matt Trotter
Alderman Wangelin	X      Larry Hanrahan
Alderman Dowd	A      Diane Shepherd
Mayor Kleckler	X      Administrator Blackert
Shane Brown	A      Matt Cole - City Attorney
Kim Groharing	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Public Comment	<ul style="list-style-type: none"> <li>Stan Bardo spoke concerning late fees being assessed due to late mail delivery.</li> </ul>	No Action
Review of Minutes from September 23, 2024 meeting	<ul style="list-style-type: none"> <li>A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the September 23, 2024 meeting.</li> </ul>	Motion carried, minutes approved
Utility Office: Superintendent Update	<ul style="list-style-type: none"> <li>Diane Shepherd reported the department is in the process of replacing utility clerk.</li> </ul>	No Action
Utility Office: Write-offs for July 2024 thru September 2024	<ul style="list-style-type: none"> <li>Diane Shepherd presented write-offs for July 2024 thru September 2024. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve write-offs in the amount of \$12,838.47 and forward to Finance Committee.</li> </ul>	Motion carried, to Finance Committee
Utility Office: Coloma Township Park District-Holiday Light Display	<ul style="list-style-type: none"> <li>Diane Shepherd reported that the City has granted credit for additional kilowatts used by the park for holiday light display. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve 1200kw credit for additional usage during holiday season.</li> </ul>	Motion carried, credit to be issued by Utility Office
Utility Office: 900 Regan Rd Lot #311	<ul style="list-style-type: none"> <li>Mary Ann Zimmerly (resident 900 Regan Rd #311) requested a credit due to a sprinkler malfunction. A motion was made by Mayor Kleckler and a second by Alderman Wangelin to approve a 29 unit sewer credit (\$218.95).</li> </ul>	Motion carried, credit to be issued by Utility Office
Water Department: Superintendent Update	<ul style="list-style-type: none"> <li>Robbin Blackert (in Ted's absence) reported one employee moved to Street Department and a new hire should start in the next few months</li> </ul>	No Action
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> <li>Matt Trotter reported the plant is running real well with normal maintenance being performed.</li> <li>In house training for both employees will continue towards passing EPA certification.</li> </ul>	No Action

Electric Department: Superintendent Update	<ul style="list-style-type: none"> <li>Larry Hanrahan reported crews are working on putting up additional squirrel guards and normal maintenance.</li> <li>Reported cylinder fail at hydro has been fixed.</li> </ul>	No Action
City Attorney: Updates	<ul style="list-style-type: none"> <li>Matt Cole reported on updates for AIMS Sewer Hookup and Rock Falls Apartments.</li> </ul>	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> <li>The next meeting will be held on November 25, 2024 at 8:15 am in Council Chambers.</li> </ul>	No Action
Adjournment	<ul style="list-style-type: none"> <li>With nothing else for the good of the committee, the meeting was adjourned at 8:55 am</li> </ul>	Meeting ends at 8:55 am

*Bin E Snow*

Committee Chairman