

# City of Rock Falls

603 W. 10th Street  
Rock Falls, IL 61071-2854



## Utility Services, Automatic Bill Payment Signup Form

**An easier way to pay your utility bill.**

With our free Automatic Bill Payment service, you can have your City of Rock Falls utility bill paid automatically from any participating Bank, Savings and Loan, or Credit Union account.

- No more entering payment information on the Web or Phone each month.
- No check to write. No postage to pay.
- No more monthly trips to pay your bills in person.
- Whether you're away on a trip or sick at home, your City of Columbia utility bill will be paid and your credit protected.
- No more embarrassment about forgetting to pay your bill.

With Automatic Bill Payment, you still keep control of your utility payments. You'll continue to receive a monthly utility statement. The payment will be deducted from your account on your bills due date. That's plenty of time to review the statement and call our Customer Service Representative if you have any questions. If there is a billing error, it will be handled in the normal way, with a credit adjustment on your next bill.

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**To sign-up for our Utility Autopay Service, please submit the following information.**

**\* Indicates Required Field**

**Start:** Requests must be received at least 30 days prior to payment date to insure that the change is completed.

**Change and Stop:** Requests must be received at least 15 days prior to payment date to insure that the change is completed.

**Select Request Type: \***

- Start Autopay Service
- Stop Autopay Service
- Change Autopay Service to Different Bank Account

## Customer Bank Account Information

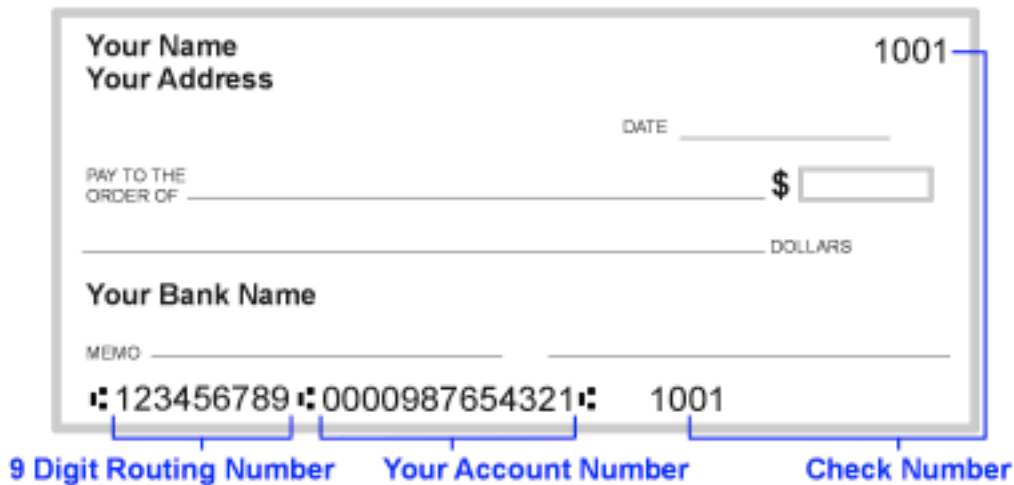
Note: Bank account information is required even when stopping the autopay service in order to prevent misuse of this form.

Name of Person on Bank Account: \* \_\_\_\_\_

Bank Account Number: \* \_\_\_\_\_

Bank Account Type: \*  Checking or Share Draft  Savings

Bank Routing Number: \* \_\_\_\_\_



## Customer Utility Account Information

First Name: \* \_\_\_\_\_

Last Name: \* \_\_\_\_\_

Contact Info: \_\_\_\_\_

(Phone/Email to be used in case Customer Service needs to contact you in regards to this request.)

## Utility Service Address Information

Utility Account No: \* (From your bill) \_\_\_\_\_

Street: \* \_\_\_\_\_

Apt/Suite #: \_\_\_\_\_

City/State/Zip\* \_\_\_\_\_

## Please sign to accept the terms.

I am authorized to make this request on behalf of both the bank and utility accounts listed above. \*

I am responsible for any fees incurred due to errors in this application. \*

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