

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 1/23/2023

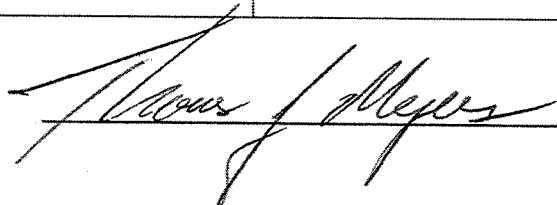
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:30 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	A	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	A	Matt Cole - City Attorney	X
Kim Groharing	X	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Review of Minutes from December 19, 2022 meeting	A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the December 19, 2022 meeting.	Motion carried, minutes approved
Utility Office: Superintendent Update	Diane Shepherd reported the City has gone live with the new Customer Portal replacing Payment Service Network.	No Action
Utility Office: Utility Write Offs for October 2022 thru December 2022	Diane Shepherd presented fourth quarter write offs. A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve write offs of October 2022 thru December 2022 in the amount of \$6,385.56 and forward to Finance Committee.	Motion carried, to Finance Committee
Water Department: Superintendent Update	- Ted Padilla reviewed status of new employee training. - Road issues being maintained by contractor.	No Action
Water Department: Review FY 24 Water Department Capital Budget	Ted Padilla presented FY 24 Water Department Capital Budget. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve FY 24 Water Department Capital Budget	Motion carried
Wastewater Department: Superintendent Update	- Matt Trotter reported on the removal of trees at Centennial Park. - Filter bid came in much higher than anticipated. Second alternative is for safety training on the new chemicals and will be doing the work in house.	No Action
Wastewater Department: Review FY 24 Wastewater Capital Budget	Matt Trotter presented FY 24 Wastewater Department Capital Budget. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve FY 24 Wastewater Department Capital Budget.	Motion carried
Wastewater Department: LAI Ltd and DPS Equipment Services Quotes	Matt Trotter presented quotes from LAI Ltd and DPS Equipment Services, Inc. A motion was made by Alderman Dowd and a second by Alderman Wangelin to approve to waive bid and authorize the purchase of 6 Lakeside open screw pump lower	Motion carried, to City Council

	bearing assemblies from LAI, Ltd in the amount of \$74,160 and installation of 6 lower bearings and 1 deflector plate by DPS Equipment Services Inc in the amount of \$86,800 for a total project cost of \$160,960.	
Electric Department: Superintendent Update	- Dick Simon presented information concerning PJM markets for the future. - IMEA request for running generator during the holidays.	No Action
Electric Department: Hydro Plant Update	Dick Simon reported the City has a signed contract with Hydroturbine Maintenance. Dick and Larry Hanrahan have reviewed the plant with the consultant on where to proceed with work to be done.	No Action
Electric Department: Rate Study	Dick Simon reported a request for a price package from UFS on the new rate study.	No Action
Electric Department: Review FY 24 Electric Department Capital Budget	Dick Simon presented FY 24 Electric Department Capital Budget. A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve FY 24 Electric Department Capital Budget.	Motion carried
City Attorney: Updates	Matt Cole reported on the updates of the sewer lateral as well as Rock Falls Apartments.	No Action
Utility Manager: Updates	Robbin Blackert reported that work continues on the 5-year capital plans.	No Action
Committee Member Items	Mayor Kleckler gave the Committee a heads up on work that would need to be done on the Hallman property.	No Action
Next Meeting Date & Time	The next meeting will be held on February 27, 2023 at 8:15 am in Council Chambers.	No Action
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:30 am	Meeting ends at 9:30 am



Committee Chairman